

FORM A

Big Stone County
Environmental Services
20 2nd St. SE
Ortonville MN 56278

**BIG STONE COUNTY
ZONING APPLICATION
SUMMARY FORM**

Application #

Parcel #

Applicant's Name:

Authorized Agent:

Contact Address (Street, City, State, Zip):

911 Address of Property:

Day

Phone:

Night

Phone:

Cell

Phone:

Subdivision Name, Lot(s) and Block # (Ex. Paulsen Shores, Lot 6, Block 2)

Section

Township

Range

Qtr./Qtr.

Gov. Lot

****Note: If the property has a metes & bounds description, attach a copy of the exact legal description

Check Applicable Zoning Districts

- Residential
- Agricultural
- Commercial
- Industrial
- Shoreland - Lake/River Name _____
- Floodplain
- Other _____

Check Applicable Zoning Permits

- Building Permit
- Sewer Permit
- Conditional Use Permit
- Variance Permit
- Land Alteration Permit
- Subdivision
- Zoning District Change
- Ordinance Amendment

I hereby certify that all the data within my application is true and correct to the best of my knowledge:

Title Landowner's Signature

Date

FOR OFFICE USE ONLY

	CUP Notices	Variance Notices	Fees:
Newspaper-Ort. Independent/N.Star Applicant	_____	_____	\$25
Plan. Commission/BOA	_____	_____	\$50
Proximity Owners	_____	_____	\$80
Twp. Officials	_____	_____	\$150
Cty. Engineer	_____	_____	\$200
DNR - Div.of Water/Parks	_____	_____	\$350
Hearing Date	_____	_____	\$500
Application Approved/Denied	_____	_____	\$625
Conditions - Yes/No	_____	_____	
Recorded	_____	_____	
Certificate of Elevation	_____	_____	
Certificate of Occupancy	_____	_____	
File copied and closed	_____	_____	

FORM B

**SUPPLEMENTAL DATA
FOR BUILDING PERMIT**

Application #
Parcel #

General Contractor Name & Phone # _____

Electrical Contractor Name & Phone # _____

Plumbing Contractor Name & Phone # _____

Earthwork Contractor Name & Phone # _____

Check Type of Project	Proposed Use	Water Supply
<input type="checkbox"/> New Construction	<input type="checkbox"/> Single Family Residential	<input type="checkbox"/> Public
<input type="checkbox"/> Addition	<input type="checkbox"/> Multiple Family Residential	<input type="checkbox"/> Community Well
<input type="checkbox"/> Relocation	<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Private Well
<input type="checkbox"/> Repair	<input type="checkbox"/> Agricultural	Depth: _____
<input type="checkbox"/> Roofing	<input type="checkbox"/> Commercial	Sewage Treatment
<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Industrial	<input type="checkbox"/> Public
<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Community
		<input type="checkbox"/> Individual: _____

Lot Dimensional Data	Structure Type	Dimensions	Construction:
Area in square feet (shoreland) _____	<input type="checkbox"/> Residence	Length: _____	<input type="checkbox"/> Wood/Frame
Acres (ag district): _____	<input type="checkbox"/> Garage	Width: _____	<input type="checkbox"/> Masonry
Lot Width @ building line: _____	<input type="checkbox"/> Office	Height: _____	<input type="checkbox"/> Metal
Lot Depth: _____	<input type="checkbox"/> Warehouse	Dia./Bush: _____	<input type="checkbox"/> Pole Bldg.
Lake/Stream Setback _____	<input type="checkbox"/> Ag. Bldg.	<input type="checkbox"/> Basement	<input type="checkbox"/> Pre-fab
Road Setback(back pins): _____	<input type="checkbox"/> Storage	<input type="checkbox"/> Walkout	Project Cost:
Sidelot Setback: _____	<input type="checkbox"/> Boathouse	Heating: _____	Materials: _____
Well Setback: _____	<input type="checkbox"/> Deck		Labor: _____
Septic Tank Setback: _____	<input type="checkbox"/> Other		Total: _____
Soil Absorption Area Setback: _____			

Floodplain Elevation Requirements (North American Vertical Datum of 1988)	
Basement (or lowest floor) _____	Fill Elevation Adjacent to Structure: _____
First Floor (above grade) _____	Maximum Building Height: _____

I hereby certify that all the data within my application is true and correct to the best of my knowledge:

_____ Title Landowner's Signature

_____ Date

APPLICATION IS HEREBY DENIED

PERMISSION IS HEREBY GRANTED TO: _____

In accordance with the application, addendum form, plans, specifications and all other supporting data, unless specified hereinafter in the **General and or Special Provisions**.

BY ORDER OF: _____, Environmental Officer for BIG STONE COUNTY, dated _____. This permit will expire one year from the approval date unless otherwise noted through an extension granted by the above authority.

***** SEE REVERSE SIDE FOR GENERAL AND SPECIAL PROVISIONS *****

FORM H

Application #
Parcel #

SKETCH PLAN

Bird's Eye View of Site & Surrounding Area

Please be as complete as possible. Include all of the items listed below where applicable.

- Scale
- North Arrow
- Lot Dimensions
- Structure Location
- Sidelot Setback
- Road Setback
- Location of all Wells
- Location of Septic System
- Location of All Existing Structures
- Location of Wetland Areas
- Existing Local Drainage
- Location of Ordinary High Water Level (OHWL)
- Setback from OHWL
- Nearest Excavation to OHWL (if walkout basement)
- Filling/Grading Limits
- Vegetation Alteration Limits

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FORM B - BUILDING PERMIT

GENERAL PROVISIONS

- 1 This permit is not subject to the State Building Code.
- 2 No changes in plans or specifications can be made to the work authorized herein unless such change is first approved in writing by the permitting authority.
- 3 Permittee shall grant access to the site at all reasonable times so that the permitting authority or his/her agents may conduct inspections to ascertain compliance with the terms and conditions of this permit.
- 4 The construction site shall be kept reasonably free of debris at all times so as to not create a public nuisance.
- 5 Permittee shall install permanent and temporary erosion control measures in order to prevent erosion of disturbed soils from the project onto adjacent parcels of land, public waters, public roads, ditches, sewer facilities and the like. Permittee shall cease all related authorized construction activities until such time as any such problem is corrected as agreed to by the permitting authority.
- 6 No Certificate of occupancy or zoning compliance may be issued until all the provisions and conditions of this permit are complied with in full.
- 7 The granting of this permit does not exempt the permittee from having to secure other permits from other state, federal or local units of government which may have jurisdiction over portions of the authorized project.

SPECIAL PROVISIONS

- 1 _____

- 2 _____

- 3 _____

- 4 _____

- 5 _____
