

FORM A

Big Stone County
Environmental Services
20 2nd St. SE
Ortonville MN 56278

**BIG STONE COUNTY
ZONING APPLICATION
SUMMARY FORM**

Application #
Parcel #

Applicant's Name:					
Authorized Agent:					
Contact Address (Street, City, State, Zip):					
911 Address of Property:					
Day Phone:		Evening Phone:		Cell Phone:	

Subdivision Name, Lot(s) and Block # (Ex. Paulsen Shores, Lot 6, Block 2) Section Township Range Qtr./Qtr. Gov. Lot

*****Note: If the property has a metes & bounds description, attach a copy of the exact legal description

Check Applicable Zoning Districts

- Residential
- Agricultural
- Commercial
- Industrial
- Shoreland - Lake/River Name _____
- Floodplain
- Other _____

Check Applicable Zoning Permits

- Building Permit
- Sewer Permit
- Conditional Use Permit
- Variance Permit
- Land Alteration Permit
- Subdivision
- Zoning District Change
- Ordinance Amendment

I hereby certify that all the data within my application is true and correct to the best of my knowledge:

Title Landowner's Signature

Date

FOR OFFICE USE ONLY

	CUP Notices	Variance Notices	Fees:
Newspaper-Ort. Independent/N.Star Applicant	_____	_____	\$25
Plan. Commission/BOA	_____	_____	\$50
Proximity Owners	_____	_____	\$80
Twp. Officials	_____	_____	\$150
Cty. Engineer	_____	_____	\$200
DNR - Div.of Water/Parks	_____	_____	\$350
Hearing Date	_____	_____	\$500
Application Approved/Denied	_____	_____	\$625
Conditions - Yes/No	_____	_____	
Recorded	_____	_____	
Certificate of Elevation	_____	_____	
Certificate of Occupancy	_____	_____	
File copied and closed	_____	_____	

FORM E

**SUPPLEMENTAL DATA FOR
LAND ALTERATION PERMIT**

Application #
Parcel #

Applicant's Name:	Contact Phone #
Grading Contractor Name & Phone #	
Fill Hauler Name & Phone #	

Project Type	Project Purpose	Scope of Project
<input type="checkbox"/> Vegetation Removal <input type="checkbox"/> Fill Only <input type="checkbox"/> Grading Only <input type="checkbox"/> Both Grading & Filling	<input type="checkbox"/> Clear Land <input type="checkbox"/> Road or Driveway <input type="checkbox"/> Walkout Basement <input type="checkbox"/> Elevate Building Site <input type="checkbox"/> Improve Lawn <input type="checkbox"/> Boat Ramp <input type="checkbox"/> Dock Access <input type="checkbox"/> Other	Total Lot Width: _____ Width of Disturbed Ground: _____ Depth of Disturbed Ground: _____ Square Feet Disturbed: _____ Closest Distance to Water: _____ Cubic Yds. To be Moved: _____
Equipment Used:		Scope of Vegetation Removal:
		Lineal Feet: _____
		Type of Vegetation: _____
		# of Trees <5" in Diameter: _____
		# of Trees >5" in Diameter: _____
		# of Trees Before Alteration: _____

SITE CHARACTERISTICS				
Soil Type:	% of Soil Blend	Fill Type:	Erosion Control Used:	Working Slope:
<input type="checkbox"/> Gravel	_____	<input type="checkbox"/> Gravel	<input type="checkbox"/> Sod	Original Slope:
<input type="checkbox"/> Sand	_____	<input type="checkbox"/> Sand	<input type="checkbox"/> Stake-sod	_____
<input type="checkbox"/> Clay	_____	<input type="checkbox"/> Clay	<input type="checkbox"/> Seed only	Ending Slope:
<input type="checkbox"/> Loam	_____	<input type="checkbox"/> Loam	<input type="checkbox"/> Seed & Mulch	_____
<input type="checkbox"/> Silt	_____	<input type="checkbox"/> Black Dirt	<input type="checkbox"/> No controls	
		<input type="checkbox"/> Other	<input type="checkbox"/> Other:	

I hereby certify that all the data within my application is true and correct to the best of my knowledge: _____
 Title Landowner's Signature Date

APPLICATION IS HEREBY DENIED

PERMISSION IS HEREBY GRANTED TO: _____

In accordance with the application, addendum form, plans, specifications and all other supporting data, unless specified hereinafter in the **General and or Special Provisions**.

BY ORDER OF: _____, Environmental Officer for BIG STONE COUNTY, dated _____. This permit will expire one year from the approval date unless otherwise noted through an extension granted by the above authority.

***** SEE REVERSE SIDE FOR GENERAL AND SPECIAL PROVISIONS *****

FORM H

Application #
Parcel #

SKETCH PLAN

Bird's Eye View of Site & Surrounding Area

Please be as complete as possible. Include all of the items listed below where applicable.

- Scale
- North Arrow
- Lot Dimensions
- Structure Location
- Sidelot Setback
- Road Setback
- Location of all Wells
- Location of Septic System
- Location of All Existing Structures
- Location of Wetland Areas
- Existing Local Drainage
- Location of Ordinary High Water Level (OHWL)
- Setback from OHWL
- Nearest Excavation to OHWL (if walkout basement)
- Filling/Grading Limits
- Vegetation Alteration Limits