

# REGULAR MEETING BOARD AGENDA BIG STONE COUNTY WELFARE BOARD

November 20, 2008

## CALL MEETING. TO ORDER:

Meeting Opened: 9:00 a.m.

Meeting Closed:        a.m.

## ATTENDANCE:

Members Present:

Members Absent:

Others Present:

## APPROVAL OF PREVIOUS MINUTES:

## APPROVAL OF AGENDA:

Additions/Corrections:

## APPROVAL OF CLAIMS:

Payment of Claims:

Manually Issued Checks:

IFS Billing:

CSIS Billing:

## NEXT MONTHLY BOARD MEETING:

December 18, 2008

## SECTION A

### DIRECTOR'S ADMINISTRATIVE REPORT:

#### Report of Staff Activity:

Linda Gere, Social Worker – Children's Justice Program Unit,  
BSCFSC, Ortonville, 9/25/08; Video Conference on Child Mortality Review of  
Sleep Deaths, BSCFSC, 10/22/08; 2008 Child Care Licensors Fall Conference  
Detecting Reception and Violence and Animal Abuse, Shoreview, 10/24/08;  
Children and Mental Health Fire code requirements for DHS License and  
facilities, Elk River, 10/29/08.

Diana Hults, Financial Assistance Specialist – ITV, Wheaton, DHS, Long Term Care Partnership Program, 9/19/08.

Susan Kaess, Social Worker - Primewest/CM Educational Training, Alexandria, 10/24/08.

Ladonna Klapel, Office Support Specialist – MSSA Annual Fall Conference, Hutchinson, 10/30/08.

Bobbie Oakes, Case Aide – MEC Improper Authorizations for Payment, ITV, Ortonville, 10/21/08.

Report of Director Activity:

Meetings with Carlson Construction, Engan Architect, et al, regarding Family Services Building – October 24, 2008, and multiple dates and times since previous Welfare Board meeting of October 23, 2008

Conference on Ethics in Child Welfare – October 27, 2008

General Staff Meeting with Social Services and RSVP/UV Staff – October 27, 2008

PrimeWest Public Health and Human Services Director's Meeting – October 31, 2008

Annual Meeting for Mental Health Consortium – November 14, 2008

Notice to Board of Upcoming Events:

On going meetings with Carlson Construction and Engan Architects, et al, as necessary regarding Family Services Building

Region VI Director's Meeting – November 21, 2008, Willmar, MN

MACSSA Director's Meeting – December 4, 2008, St. Paul, MN

PrimeWest Public Health and Human Services Director's Meeting – December 5, 2008, Alexandria, MN

Meeting with Jim Pew, Director, Stevens Community Mental Health Services – December 10, 2008

**LEGISLATIVE, DEPARTMENTAL, AND ADMINISTRATIVE SUMMARY:**

County Attorney's Report- William Watson:

**GENERAL DISCUSSION ITEMS:**

Annual County Plan for Minnesota Food Support Employment and Training Program

Update regarding mileage and condition of three Family Services Vehicles

Update regarding construction to address deficiencies in Family Services Building

**PERSONNEL:**

Notice of intent to retire from Ladonna Klapel, Office Support Specialist

Request to hire for Office Support Specialist Position

**SECTION B**

**INCOME MAINTENANCE:**

A. CASE DISCUSSION: None.

**SOCIAL SERVICES:**

A. CASE DISCUSSION: None.

**B. CASES APPROVED:**

06817487 – Effective 11-3-08      Open Child Care Assistance Program.

06773915 – Effective 11/3/08      Client is requesting case management services.

06783635 - Effective 10/24/08	Open Child Care Assistance Program
20082021 - Effective 10/15/08	Open Child Care Assistance Program
20085004 - Effective 10/28/08	Open case to provide Rule 185 Case Management Services.
20082021 – Effective 10/15/08	Open Child Care Assistance Program
20085004 - Effective 10/28/08	Open case to provide Rule 185 Case Management Services.
06765431 - Effective 10/30/08	Recommend opening case to provide chemical dependency services.
20089059 - Effective 10/1/08	Open case management for NF tracking.
20086059 - Effective 10/1/08	Open PW case management for client who has need and appears eligible.
20086047 - Effective 10/1/08	Open PW case management for client that has need and appears eligible.
20082022 - Effective 10/21/08	Open Child Care Assistance Program.

C. CASES CLOSED:

20062024 - Effective 10/21/08	Close Child Care Assistance Program.
20046077 - Effective 10/21/08	Close case.
20081130 - Effective 10/22/08	Family Assessment completed. No ongoing protection services necessary.
20081006 - Effective 11/4/08	Close CW assessment. Non-cooperation of parent.
20054120 - Effective 10/1/08	Client moved to Stevens County.

06762448 - Effective 10/31/08 Services not being requested.  
05554901 - Effective 9/25/08 Client passed away.  
20071804 - Effective 10/10/08 No longer providing relative foster care.  
20076012 - Effective 10/26/08 Client passed away.  
20042020 - Effective 10/21/08 Close Child Care Assistance Program  
06566598 - Effective 09/01/08 Consumer moved out of county  
September 1, 2008.  
20066505 - Effective 10/22/08 Client moved to South Dakota.  
05766941 - Effective 10/13/08 Client denied TCM case management.

**PROGRAM - DAY CARE LICENSURE:**

- A. CASE DISCUSSION: None.
- B. APPLICATIONS APPROVED: None.
- C. APPLICATIONS CLOSED: None.

**PROGRAM - FOSTER CARE LICENSING:**

- A. CASE DISCUSSION: None.
- B. APPLICATIONS APPROVED: None.
- C. APPLICATIONS CLOSED:

**APPROVAL OF SECTION B:** None.

**ADJOURNMENT:**

BE IT RESOLVED, that the foregoing official actions and recommendations of the County Welfare Board and as such constitutes the official minutes thereof. Payment Assistance, Relief, and Claims as indicated in the minutes are thereby ordered.

The question was on the adoption of the resolution, and the roll being called

YEAS

NAYS

Chairman \_\_\_\_\_

Attest \_\_\_\_\_