

**REGULAR MEETING BOARD AGENDA
BIG STONE COUNTY WELFARE BOARD**

April 17, 2008

CALL MEETING. TO ORDER:

Meeting Opened: 9:00 a.m.

Meeting Closed: a.m.

ATTENDANCE:

Members Present:

Members Absent:

Others Present:

APPROVAL OF PREVIOUS MINUTES:

APPROVAL OF AGENDA:

Additions/Corrections:

APPROVAL OF CLAIMS:

Payment of Claims:

Manually Issued Checks:

IFS Billing:

CSIS Billing:

NEXT MONTHLY BOARD MEETING:

May 22, 2008

SECTION A

DIRECTOR'S ADMINISTRATIVE REPORT:

Report of Staff Activity:

Brenda Adelman, Social Worker – PrimeWest Chronic Disease, Alexandria, 4/3/08 – 4/4/08.

Rhonda Beckman, Adult Mental Health Worker – Primewest Chronic Disease, Alexandria, 4/3/08 – 4/4/08.

Laura Brown, Licensed Social Worker - MSSA Annual Spring Conference, Bloomington, 3/25/08 – 3/26/08.

Ruth Carlson, Social Worker – PrimeWest Chronic Disease, Alexandria, 4/3/08 – 4/4/08.

Linda Gere, Adult Mental Health Worker – Primewest Chronic Disease, Alexandria, 4/3/08 – 4/4/08.

Susan Kaess, Social Worker – Primewest Chronic Disease, Alexandria, 4/3/08 – 4/4/08.

Elizabeth Nordley, Social Worker – MSSA Spring Conference, Bloomington, 3/25/08 – 3/26/08.

Bobbie Oakes, Office Support Specialist/Child Care Worker – CCAP, New Worker Training, In House, Ortonville, 2/1/08; HIPAA Training, Ortonville, 2/11/08; SSIS Training, In House, Ortonville, 2/11/08; CCAP – New Worker Training, St. Paul, St. Paul; CCAP New Worker Training, St. Paul, 2/28/08; MEC2 Mentor Training, Ortonville, 3/13/08; SSIS New Trainer Meeting, Willmar, 3/18/08; SSIS New Worker Training, Willmar, 3/19/08.

Pearl Seery, Social Worker – Primewest Chronic Disease Alexandria, 4/3/08 – 4/4/08.

Report of Director Activity:

Held Family Services General Staff Meeting – March 24, 2008

Attended Minnesota Social Services Association Conference – March 26 – 28, 2008

Attended Governing Board Meeting for Local Area Collaborative – April 1, 2008

Participated in workshop with various functions of Big Stone County and City of Ortonville and Wold Architects and Engineers – April 2 & 3, 2008

Held meeting regarding Developmental Disabilities Services Waiver Budget with staff and Annette Guetter, Regional Representative, Disability Services Division, MN DHS – April 7, 2008

Notice to Board of Upcoming Events:

Regularly attended meetings:

Region 6 Director's Meeting, Willmar, MN – April 18, 2008, and May 16, 2008

MACSSA Meeting, Minneapolis, MN – April 23 & 24, 2008

PrimeWest Director's and Public Health Administrator's Meeting – April 25, 2008

Other events:

CountrySide Public Health and 5 County Partnership Director's Meeting, Montevideo, MN – April 29, 2008

Property Tour with Big Stone County, City of Ortonville, and Wold Architect and Engineering, Sibley and Nicollet Counties – April 30, 2008

Regional Disability Services Division Meeting, Madison, MN – May 1, 2008

Pandemic Flu Planning Meeting, Clinton, MN – May 13, 2008

MACSSA Spring Conference, Deerwood, MN – May 28 – 30, 2008

LEGISLATIVE, DEPARTMENTAL, AND ADMINISTRATIVE SUMMARY:

County Attorney's Report- William Watson:

Request for approval of Big Stone County Local Advisory Council On Children's And Adult Mental Health By-Laws

GENERAL DISCUSSION ITEMS:

Report to Board from Juanita Lauritsen, Executive Director
SW MN Private Industry Council, Inc.

Request for approval of training expenses for Karin Mack, RSVP for National Conference on Volunteering and Service in Atlanta, Georgia; Mandated training by Corporation for National and Community Services, our Federal Sponsor

Discussion of Status of 2006 Developmental Disabilities (DD) Waiver Budget

Building Security

Continued discussion of the need for cell phones

Update to the Board regarding an electronic check in and out system

Donna Valek, Fiscal Officer - Board Authorization to attend Association of Minnesota Social Service Accountants 28th Annual Conference (AMSSA) to be held on 6/25/08 – 6/27/08 for meals, registration fee of \$50.00, and room lodging cost of \$390.00 to stay at Breezy Point.

PERSONNEL:

Update on hiring for Social Services Supervisor position

SECTION B

INCOME MAINTENANCE:

A. CASE DISCUSSION:

MA Recovery – Case #00619191
Client deceased. Recovery of \$388.54 received 3-28-08.

Received Medical Assistance Recovery in the amount of \$1173.85 – Client deceased – Case #642922.

Received Medical Assistance Recovery in the amount of \$219.86 – Case #1289312.

SOCIAL SERVICES:

A. CASE DISCUSSION: None.

B. CASES APPROVED: None.

20086010 – Effective 3/13//08 Client opened to CADI waiver.

20083002 - Effective 3/5/08 Recommend opening to provide Chemical Dependency Services

20086014 - Effective 3/14/08 Open AC for client that has need and appears eligible.

06033360 – Effective 3/31/08 Reinstated to provide child care assistance

20082001 – Effective 3/26/08 Open for client that has need and is eligible.

C. CASES CLOSED:

20071136 – Effective 2/12/08 Family investigation – Facility in Big Stone County. No findings of maltreatment within Facility or otherwise. Documentation of Medical professional on file. Close child Protection facility investigation.

20071123 - Effective 3/25/08 Case was opened due to report of medical neglect. No immediate safety concerns. Case closed.

20074104 - Effective 3/14/08 Client's commitment ended March 28, 2008. He is currently with the ACT team who are Providing ongoing services.

20084203 – Effective 2/28/08 Children's Mental Health Assessment closed as family refused services. No authority to continue at this point.

20074114 – Effective 3/14/08 Client discontinued case management. Continues with psychiatric/medication services.

20042003 – Effective 4/3/08 Child care no longer needed.

20071137 – Effective 2/12/08 Facility investigation

20071136 – Effective 2/12/08 Family investigation – Facility in Big Stone

County. No findings of maltreatment within Facility or otherwise. Documentation of Medical professional on file. Close Child Protection Facility investigation.

PROGRAM - DAY CARE LICENSURE:

- A. CASE DISCUSSION: None.
- B. APPLICATIONS APPROVED: None.
- C. APPLICATIONS CLOSED: None.

PROGRAM - FOSTER CARE LICENSING:

- A. CASE DISCUSSION: None.
- B. APPLICATIONS APPROVED: None.
- C. APPLICATIONS CLOSED: None.

APPROVAL OF SECTION B:

ADJOURNMENT:

BE IT RESOLVED, that the foregoing official actions and recommendations of the County Welfare Board and as such constitutes the official minutes thereof. Payment Assistance, Relief, and Claims as indicated in the minutes are thereby ordered.

The question was on the adoption of the resolution, and the roll being called

YEAS

NAYS

Chairman _____

Attest _____