

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
February 5, 2008

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, February 5, 2008. Chairman Janssen called the meeting to order with Commissioners Tomschin, Athey, Sandberg and Olson present. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson, and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Tomschin, seconded by Athey and carried to approve the minutes of the January 22nd regular meeting.

Motion by Olson, seconded by Sandberg and carried to approve the agenda.

Committee reports were presented.

As a follow-up to Artichoke-Otrey-Akron First Responders request, Commissioner Athey reported that WACCO will be working with them to get additional defibrillators.

Discussion was held on the continuance of sending a board representative to the Citizens for Big Stone Lake (CBSL) meetings. Motion by Olson and seconded by Tomschin to continue the board member appointment to CBSL as a liaison. Motion carried with Commissioner Sandberg abstaining.

Attorney Watson reported that he will be drafting proposed resolutions for cities with less than 600 in population to consider regarding county-wide prosecution of misdemeanors.

Discussion was held on the draft agreement to contract emergency management services with Swift County. Attorney Watson and HR Director Sue Schultz will continue to review the language.

Motion by Athey, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor Knutson:

General	\$59,981.54
Highway	11,093.91
Ditch	100.00
Taxes & Penalties	300.00
BSAG	<u>11,571.65</u>
Total	\$83,047.10

Discussion was held on a request from Pioneerland Library to send the County's capital appropriations to them to be managed. Motion by Olson, seconded by Sandberg and carried to reaffirm the Board's decision to set aside the capital appropriations on the County's books until it is appropriate to forward them on.

The following sealed bids were received on the multi-drawer steel cabinet:

Jim Scheff	\$ 20.00
Julie Berger	\$ 6.00

Motion by Sandberg, seconded by Tomschin and carried to accept the high bid of \$20.

The only proposal received for the RFP on the roof at Family Services was submitted by Ward Construction of Graceville in the amount of \$164,286.00. County Engineer Nick Anderson and Commissioner Sandberg will meet with Mr. Ward and go over the proposal.

Discussion was held on the County's space needs and the tour that was held with Wold Architects and Engineers on January 31st.

Auditor Knutson reported that the Browns Valley Flood Mitigation Project Preliminary Engineer's Report was available in her office for review by the general public as submitted by the Upper Minnesota River Watershed District.

Motion by Olson, seconded by Sandberg and carried to execute the Memorandum of Understanding with the US Fish & Wildlife for the trail as presented by Engineer Anderson.

Engineer Anderson reported that as part of the Browns Valley Flood Mitigation Project, a bridge for the County would be installed on County Road 31.

Commissioner Sandberg reported that the Technology Committee is recommending that the County contract with Vertical Solutions for 3 months to assist with IT needs at Family Services as well as network oversight for the entire county. The services to be provided include a future needs assessment. Motion by Olson, seconded by Sandberg and carried to authorize the contract as recommended.

Motion by Tomschin, seconded by Sandberg and carried to authorize hiring a temporary part-time dispatcher.

HR Director Schultz reported that labor contracts should be ready for approval at the next meeting.

Motion by Tomschin, seconded by Olson and carried to ratify the decision to administer the 2007 run-out period for the Flexible Spending Plan in-house.

Discussion was held on the compensation and classification study and the resulting pay matrix. Motion by Olson and seconded by Janssen to freeze the salaries of those employees being compensated above Step 12 in their respective pay grade until the hourly pay rate is appropriate for their current pay grade and step. Following discussion, motion carried. Motion by Olson and seconded by Sandberg to approve the compensation and classification study as submitted by Riley Dettmann & Kelsey. Motion carried with Commissioner Athey voting Nay.

Chairman Janssen adjourned the meeting at 10:47 AM.

Howard Janssen, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor