

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**December 14, 2010**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, December 14, 2010. Chairman Sandberg called the meeting to order with Commissioners Athey, Berning, Olson and Wulff present. Also present were Elsie Perrine, Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Berning, seconded by Olson and carried to approve the minutes of the December 1<sup>st</sup> regular meeting and special meeting.

Commissioner Athey arrived at the meeting.

Motion by Olson, seconded by Wulff and carried to approve the agenda with noted additions.

Commissioners reported on the following committees:

Wulff – AMC; RLF

Olson – AMC; RDC; Personnel

Sandberg – Personnel

Motion by Olson, seconded by Athey and carried to approve a solid waste license for Engebretson Disposal as presented by Environmental Officer Darren Wilke.

Attorney Watson reported that changes will be needed to the subdivision control ordinance and the septic system ordinance.

Watson also reported that MCAA and MNCAPS dues are increasing for 2011.

Countryside Public Health Administrator Liz Auch updated the Board on the Supporting Hands Nurse Family Partnership. Motion by Olson, seconded by Berning and carried to approve the new Joint Powers Agreement for Partnership as presented by Auch.

Administrator Auch reported that the County's tobacco ordinance needs to be updated to include the new definition of tobacco products. Motion by Wulff, seconded by Olson and carried to hold a public hearing to consider the adoption of the amendment to the ordinance. Notice of Intent shall be published with the hearing being set for January 4<sup>th</sup> during the regular meeting of the County Board.

Motion by Berning, seconded by Wulff and carried to authorize payment of the following claims as presented by Auditor Knutson:

General	\$ 72,096.45
Highway	58,818.79
Ditch	<u>5,780.00</u>
Total	\$136,695.24

Motion by Athey, seconded by Olson and carried to approve the following tobacco license applications for 2011:

Beardsley Country Market  
Bonnie's Hometown Grocery  
CHS Inc dba Cenex C-Store (Ortonville)  
George's Bar & Grill Inc.  
Graceville Bar & Lounge  
Graceville Country Market  
Hartman's Super Valu

Headquarter's Bar, Inc.  
Holiday Stationstore #105  
KJ's Kountry Store  
Tri County Coop

Motion by Berning, seconded by Olson and carried to execute the 2-year Public Safety Answering Point (PSAP) contract with Kandiyohi County for dispatch services.

Motion by Athey, seconded by Olson and carried to re-appoint Pam Stueve and appoint Bruce Wellendorf to the Extension Committee for 3-year terms.

Motion by Berning, seconded by Wulff and carried to authorize the Auditor to pay any claims received by December 31<sup>st</sup> so as to account for them in the current year's business.

Commissioner Wulff expressed his concerns regarding the lease for Countryside Public Health and asked for clarification on responsibilities.

Attorney Watson was instructed to send formal notice to the Farm Service Agency (FSA) regarding the County's intent not to renew their lease at the end of the term.

Discussion was held on options for an alarm system at Family Services. Commissioner Berning will get prices on the option that would include ARMER Radios and report back to the Board.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

December 2011 Board dates were set for Thursday, December 1<sup>st</sup> and Tuesday, December 20<sup>th</sup>. The change was needed due to the scheduling of the AMC Conference.

Following a break, Vic Hoffman of Titan Machinery, County Engineer Nick Anderson and Maintenance Supervisor Gary Haugen arrived at the meeting.

Motion by Olson, seconded by Wulff and carried to adopt the following resolution as presented by Engineer Anderson:

**2010-33**

WHEREAS, County SAP 006-625-009 has in all things been completed and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Board hereby accepts said completed project for and on behalf of the County of Big Stone, and authorizes final payment to States Borders Construction, Inc. in the amount shown on final pay estimate.

Engineer Anderson reported that a DNR permit had been received to clean the stream on County Road 8 and that he will be asking area landowners to share the cost of the cleanout.

Discussion was held on the Board's action at the last meeting to trade 2 of the mower tractors. Commissioner Wulff asked for clarification on the normal process for getting bids. Mr. Hoffman stated that they would like to have the opportunity to do business with the County. Engineer Anderson reiterated that the Department was approached by the Vendor and not that the County was looking to replace the tractors.

Motion by Olson, seconded by Berning and carried to execute the letters of agreement with the union groups as presented by HR Director Sue Schultz. The Board noted that it was a long process for all concerned and expressed their appreciation to the employees for their efforts to do what is best for everyone, including the taxpayers.

Commissioner Sandberg summarized the meeting the Personnel Committee had with the non-union employees.

Motion by Athey, seconded by Berning and carried that there will be no COLA for 2011 or steps for the non-union employees.

Motion by Athey, seconded by Wulff and carried to implement the following for 2011:

1. Furlough for non-union non-exempt employees:
  - a. Full time non-exempt (hourly) 37.5 hour/week employees will work 35.75 hours per week.
  - b. The courthouse will close at 2:30 PM every Friday, or the last day of the work week, and the employees will continue to work until 2:45 PM.
  - c. The 40 hour/week non-exempt (hourly) employees will work 38 hours. These are Sheriff's Office employees and they will furlough based upon their schedule and approval of the Sheriff.
2. The elected and appointed/supervisory (exempt) employees will reduce their cafeteria by \$200.00 per month.

Motion by Olson, seconded by Athey and carried to approve the PERA leave program certification form which includes the stipulation that the County will not pay the employer contribution related to the furloughs.

Motion by Athey, seconded by Berning and carried to adopt the following resolution:

#### **2010-34**

WHEREAS, M.S. 375.055 provides that county commissioners shall receive annual salaries for services rendered while serving as a county commissioner and may receive per diem payments and reimbursement for necessary expenses.

NOW THEREFORE BE IT RESOLVED, that the 2011 salary of the Big Stone County Board of Commissioners shall remain at \$13,306.02 and the per diem rate shall remain at \$50.00 for service on any board, committee or commission or for the performance of services by individual commissioners when required by law.

Motion by Athey, seconded by Olson and carried to freeze the salaries for elected officials at the 2010 amounts for 2011 as follows:

Attorney	\$79,275.56
Auditor	\$69,033.12
Recorder	\$47,941.92
Sheriff	\$62,300.16
Treasurer	\$58,427.20

HR Director Schultz reported that effective January 1<sup>st</sup>, Deputy Recorder Karol Scherer will be going to part time and Deputy Recorder/Treasurer Laura Berger will be full time in the Recorder's Office.

HR Director Schultz reported that the County received the following awards from MCIT: Outstanding Experience in Workers' Compensation and Outstanding Loss Ratio Under 50% in Property and Casualty for 2005-2009.

Motion by Olson, seconded by Berning and carried to adopt the following resolution:

#### **2010-35**

BE IT RESOLVED that the Big Stone County 2011 budget and levy be established as follows:

	GENERAL	HIGHWAY	FAMILY SERVICES	DEBT SERVICE	DITCH	2011 TOTAL
<b>REVENUES</b>						
Tax Levy & Aids	\$2,441,881	\$817,656	\$879,215	\$89,248		\$4,228,000
Other Taxes	\$7,600	\$35,000				\$42,600
Special Assessments	\$115,500				\$80,800	\$196,300
Licenses & Permits	\$16,850					\$16,850
Intergovernmental	\$343,423	\$2,148,350	\$1,287,810			\$3,779,583
Charges for Services	\$167,200	\$163,000	\$223,840			\$554,040
Investment Earnings	\$70,800	\$16,000				\$86,800
Miscellaneous	\$101,401	\$30,300	\$51,772			\$183,473
Other Financing Sources	\$163,484	\$30,100		\$70,710		\$264,294
<b>TOTAL REVENUES</b>	<b>\$3,428,139</b>	<b>\$3,240,406</b>	<b>\$2,442,637</b>	<b>\$159,958</b>	<b>\$80,800</b>	<b>\$9,351,940</b>
<b>EXPENDITURES</b>						
General Government	\$1,701,328					\$1,701,328
Public Safety	\$1,055,020					\$1,055,020
Highway		\$3,240,406				\$3,240,406
Sanitation	\$176,790					\$176,790
Family Services			\$2,511,592			\$2,511,592
Health	\$79,485					\$79,485
Culture & Recreation	\$149,406					\$149,406
Conservation of Natural Resources	\$233,569				\$42,791	\$276,360
Economic Development	\$32,541					\$32,541
Debt Service				\$70,710		\$70,710
<b>TOTAL EXPENDITURES</b>	<b>\$3,428,139</b>	<b>\$3,240,406</b>	<b>\$2,511,592</b>	<b>\$70,710</b>	<b>\$42,791</b>	<b>\$9,293,638</b>

Chairman Sandberg adjourned the meeting at 11:05 AM.

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Roger Sandberg, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor