

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
October 16, 2012

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, October 16, 2012. Chairman Wulff called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present was Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Olson, seconded by Berning and carried to approve the minutes of the October 2nd meeting.

Motion by Berning, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

- Sandberg – CBSL; Property
- Athey – HRA; Prairie 5
- Wulff – Pomme de Terre; Toqua Park
- Berning – CSPH
- Olson – Dream for Kids

Motion by Athey, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor Knutson:

Agralite Coop	\$ 2,046.89
Computer Professionals	4,108.17
Nelson Electric	2,242.14
Prairie Lakes Youth Programs	3,240.00
Regents of the U of MN	12,168.75
Sewage System Specialties	7,518.00
Waste Management	9,064.08
West Con	3,943.69
49 Payments Less Than \$2,000	<u>14,553.84</u>
Total	<u>\$58,885.56</u>

Motion by Olson, seconded by Berning and carried to authorize the following internal transactions:

Ditch to Highway	\$10,021.86
County Ditch 2	\$ 180.45
Joint Ditch 4	\$ 326.98
Joint Ditch 7	\$8,595.51
Combined Ditch 10/11	\$ 734.76
County Ditch 13	\$ 184.16
General to Highway	\$ 6,733.40

Discussion was held on the upcoming AMC District meeting. Commissioners Berning, Athey and Sandberg will attend.

Auditor Knutson reported that the County's Cost Allocation Plan for FY 2011 has been completed and is available.

Sheriff John Haukos arrived at the meeting.

US Fish & Wildlife representatives Cheri Sloneker and Bruce Freske were present to request certification of acquisitions of land for a habitat easement in Otrej

Township. Motion by Olson, seconded by Athey and carried to certify for acquisition the following described property:

T122N, R45W, 5th P.M., Section 29, SW1/4 SW1/4; Section 30, SE1/4; and Section 32, that part of the N1/2 NW1/4, that part of the S1/2 NE1/4, that part of the N1/2 SW1/4.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

HR Director Sue Schultz discussed upcoming holiday hours. Motion by Berning, seconded by Sandberg and carried to close the County offices for the entire day on December 24th. Employees can either work or take vacation for their scheduled hours.

County Engineer Nick Anderson and IT Director Terry Ocaña arrived at the meeting.

Motion by Olson, seconded by Berning and carried to approve the job description wording changes for the Extension Office Manager position.

Discussion was held on allowing local area government agencies to post notices on the County's website subject to IT Director approval. IT Director Ocaña left the meeting.

Motion by Athey, seconded by Olson and carried to extend Barb Maas' leave of absence until November 6th, if needed.

Motion by Olson, seconded by Sandberg and carried to schedule appointed department head evaluations for November 27th and salary setting discussions with elected department heads for November 29th both beginning at 8:30 AM.

Engineer Anderson presented information on a right-of-way/easement request on the trail property. Anderson will proceed with processing the request.

Engineer Anderson reported that upon request, Graceville Township will be taking over the control of the North and South Rothwell Lake Outlets.

Engineer Anderson reported that County Ditch 13 will be viewed in the spring of 2013 for the redetermination of benefits.

Engineer Anderson reported that there was a short in the meter at the Beardsley shop that damaged the radio equipment.

Motion by Berning, seconded by Sandberg and carried to authorize the purchase a used road crack router for \$8,000 and authorize the sale of the old one.

Motion by Sandberg, seconded by Olson and carried to approve the quote from Scoblic Construction for work at the VSO office in the amount of \$1,112.

Chairman Wulff adjourned the meeting at 9:50 AM.

Walter W. Wulff, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor