

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**April 3, 2012**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, April 3, 2012. Chairman Wulff called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present were Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Berning, seconded by Sandberg and carried to approve the minutes of the March 20<sup>th</sup> meeting.

Motion by Olson, seconded by Berning and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – Property; Audit; Tech  
Athey – Prairie 5  
Wulff – Bois de Sioux; Toqua Park  
Berning – Countryside; Property  
Olson – RDC

Sheriff John Haukos arrived at the meeting.

Motion by Athey, seconded by Sandberg and carried to authorize payment of the following claims as presented by Auditor Knutson:

Big Stone Area Growth	\$ 7,500.00
Big Stone SWCD	14,375.00
Empire Door & Glass Co	4,251.40
Kris Engineering	5,494.98
L & O Acres Transport, Inc	3,563.61
LCM Pathologists	2,531.08
M-R Sign Co	5,711.61
Nelson Auto Center	26,607.82
Ortonville Independent	5,463.30
Pioneerland Library System	15,455.50
William Watson	4,337.05
West Con	7,392.66
46 Payments Less Than \$2,000	<u>11,847.19</u>
Total	\$114,531.20

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Discussion was held on the allocation of the 2011 County tax levy. Motion by Sandberg, seconded by Olson and carried to ratify the allocation per the tax settlement.

Motion by Olson, seconded by Berning and carried to support the Dream for Kids Annual Walk and Candlelight Vigil Against Child Abuse on April 16, 2012.

Motion by Athey, seconded by Berning and carried to approve the Consumption and Display Permit and the On Sale Beer License for Graceville Golf Club.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

US Fish & Wildlife representatives Cheri Sloneker and Stacy Salvevold were present to request certification of acquisition of lands for habitat easements and a

wetland easement in Artichoke, Otre and Odessa Townships. Motion by Athey, seconded by Olson and carried to certify for acquisition the following described property:

1. T122N, R44W, 5<sup>th</sup> P.M., Section 23, part of the SW1/4 and GLs 3 and 4.
2. T122N, R45W, 5<sup>th</sup> P.M., Section 34, W1/2 SW1/4, excepting therefrom Parcel C of the SW1/4 SW1/4.
3. T121N, R45W, 5<sup>th</sup> P.M., Section 20, part of the W1/2 and Section 29, part of the N1/2.
4. T122N, R45W, 5<sup>th</sup> P.M., Section 14, Lot C together with an easement for access purposes over the W 33' of Lot B and the S 33' of Lot D of the NE1/4

HR Director Sue Schultz arrived at the meeting. Sheriff Haukos presented an amendment to the JPA with the BCA for court data services. Motion by Olson, seconded by Berning and carried to execute the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement as recommended by Sheriff Haukos and Attorney Watson.

Sheriff Haukos provided an update on the open administrative position in his office. Motion by Sandberg, seconded Berning to approve the hiring of Jim Hasslen for the Records Clerk/Administrative Assistant at Grade 7 Step 5 effective April 9, 2012. Sheriff Haukos will be meeting with the Personnel Committee to discuss emergency management duties before a decision is made on where those responsibilities will be assigned.

HR Director Schultz reported that the Property Committee will meet with Department Heads to discuss Building Maintenance responsibilities and make a recommendation to the Board.

HR Director Schultz updated the Board on her conversation with Ron Quade from the Department of Veterans Affairs regarding providing services to out-of-state residents.

Discussion was held on the HR sharing agreement with Stevens County. Due to the workload in both counties, motion by Olson, seconded by Athey and carried to send a letter of termination effective July 31, 2012.

County Recorder Elaine Martig updated the Board on e-Recording. Motion by Olson, seconded by Sandberg and carried to begin e-Recording with the 5 "trusted submitters" and to authorize Martig to execute a memorandum of understanding with Ingeo, the only one at this time that requires an agreement.

Following a break, County Engineer Nick Anderson reported that the Meadowbrook agreement did not arrive so it will have to be tabled until it is received.

Motion by Olson, seconded by Berning and carried to execute the Maintenance Cooperative Agreement with the State of Minnesota for the Minnesota River State Trail from Big Stone Lake to the Big Stone National Wildlife Refuge effective February 25, 2012 and expiring December 31, 2012.

Engineer Anderson updated the Board on the bidding process that will be used this spring. Bids will be opened at the Highway Department and then brought to the Board for final approval.

Motion by Olson, seconded by Athey and carried to authorize up to \$5,000 for repair and maintenance on County Ditch 12 to replace a section of the tile.

Discussion was held on the gravel needs for the County. Engineer Anderson reported that he is looking into a long-term lease on land in Odessa Township.

IT Director Terry Ocaña provided an update on the copier at Family Services. Motion by Olson, seconded by Sandberg and carried to authorize Ocaña to execute a lease agreement with Toshiba contingent upon Attorney Watson's approval.

Auditor Knutson reported that Ehlers provided a status report on refunding of existing bond issues. The report indicated it is not recommended at this time.

Chairman Wulff adjourned the meeting at 10:15 AM.

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Walter W. Wulff, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor