

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**June 5, 2012**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, June 5, 2012. Chairman Wulff called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present were Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Olson, seconded by Berning and carried to approve the minutes of the May 15<sup>th</sup> regular meeting.

Motion by Athey, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – Property  
Athey – WACCO  
Wulff – Bois de Sioux; Toqua Park  
Olson – PLS; RDC

Motion by Sandberg, seconded by Athey and carried to authorize payment of the following claims as presented by Auditor Knutson:

Computer Professionals	\$ 3,406.10
L.G. Everist	3,497.49
O'Day Equipment	21,887.43
Snortum's Landscape & Design	4,892.51
Taffe Electric	9,355.88
TrueNorth Steel	11,951.40
William Watson	4,145.05
West Con	3,516.19
47 Payments Less Than \$2,000	<u>16,391.58</u>
Total	\$79,043.63

Motion by Sandberg, seconded by Olson and carried that the 2011 financial statements be approved and ordered published.

The following bids were received and opened for the farm lease of the property by the landfill:

Kelly Stattelmann	\$4,285.00/year (\$137.12/acre)
Kenneth Hendricks	\$90/acre
Thomas Maanum	\$120.50/acre

Motion by Athey, seconded by Berning and carried to accept the high bid of \$4,285/year by Kelly Stattelmann.

Motion by Athey, seconded by Sandberg and carried to re-appoint Alice Stielow as a member of the Local Social Services Agency Board.

Commissioner Sandberg and Auditor Knutson provided an update on the FSA lease.

Following discussion with Environmental Officer Darren Wilke regarding updating the County's Comprehensive Water Management Plan, motion by Sandberg, seconded by Olson and carried to adopt the following resolution:

**2012-12**

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, the Act requires that a county update and revise their local water management plan on a periodic basis; and

WHEREAS, the Act encourages that a county coordinate its planning with contiguous counties, and solicit input from local governmental units and state review agencies; and

WHEREAS, the Act requires that plans and official controls of other local governmental units be consistent with the local water management plan; and

WHEREAS, Big Stone County has determined that the revision and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Big Stone County.

NOW, THEREFORE, BE IT RESOLVED that the Big Stone County Board of Commissioners resolve to revise and update its current local water management plan.

BE IT FURTHER RESOLVED that Big Stone County will coordinate its efforts in the revision and update of its plan with all local units of government within the County, and the state review agencies; and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Big Stone County into its local water management plan.

BE IT FURTHER RESOLVED that the Big Stone County Board of Commissioners authorizes the establishment of a Water Management advisory committee with the responsibility of revising and updating the plan and who shall report to the County Board on a periodic basis.

BE IT FURTHER RESOLVED that the Big Stone County Board of Commissioners delegates the Environmental Services Office the responsibility of coordinating, assembling, writing and implementing the revised local water management plan pursuant to M.S. 103B.301.

Motion by Olson, seconded by Berning and carried to execute the contract with Midwest Community Planning LLC for assistance with updated the water management plan.

Board members were reminded that there is one vacant seat on the Planning Commission.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

Jackie Anderson from the Upper MN River Valley RDC was present to provide an update on the Revolving Loan Fund (RLF) and the opportunity to receive additional funds. Ms. Anderson reported that the local match needed is \$100,000. Big Stone County's share would be \$11,660. Motion by Olson, seconded by Sandberg and carried to authorize \$1,000 for the County's share of the application fee and to approve the additional investment to the RLF in the amount of \$11,660, which will be included in the 2013 budget. Rusty Dimberg and Vicki Oakes were also present during the presentation.

HR Director Sue Schultz updated the Board on Extension Office staffing. Motion by Athey, seconded by Olson and carried to authorize the temporary hiring of Stephanie Schumacher at Grade 1 Step 1 for up to 300 hours this summer.

Motion by Athey, seconded by Wulff and carried to authorize moving Liane Rausch to Grade 6 Step 1 as recommended because she is now performing all of the job responsibilities of the Administrative Office Manager position.

Motion by Olson, seconded by Berning and carried to accept the resignation of Financial Worker Nicole Siedschlag effective May 29, 2012.

Motion by Olson, seconded by Sandberg and carried to ratify the authorization to fill the vacant Financial Worker position. Testing is scheduled for Friday, June 8<sup>th</sup>.

Following break, Attorney Bill Watson arrived at the meeting.

Attorney Watson reported that there may be some additional expenses for an upcoming trial.

Attorney Watson reported that he has been reviewing a plan regarding Sheriff's Office procedures. He is verifying that it is consistent with the County's personnel policies.

Attorney Watson reported that he has been reviewing ditch assessment procedures at the request of the MnDOT attorney.

Highway Technician Terry LaVoi presented the Contract Bid Summary for SAP 006-600-005, SAP 006-618-010 and SAP 006-635-005 which included the following bids:

Central Specialties	\$2,222,096.13
Bituminous Paving	\$2,434,962.91
Mark Sand & Gravel	\$2,817,745.35

Motion by Athey, seconded by Olson and carried to award the bid to Central Specialites.

Highway Maintenance Supervisor Gary Haugen provided an update on various department activities.

Chairman Wulff adjourned the meeting at 10:09 AM.

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Walter W. Wulff, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor