

**RE-ORGANIZATIONAL MEETING OF THE BIG STONE COUNTY BOARD
January 8, 2013**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, January 8, 2013. County Attorney Bill Watson administered the oath of office to Commissioners Athey, Berning, Olson and Wulff. Also present were Mike Swenson of the Ortonville Independent, Commissioner Sandberg and County Auditor Michelle Knutson. Chairman Wulff then called the meeting to order. The Pledge of Allegiance followed.

Upon call for nominations for Board Chairman, Commissioner Athey nominated Commissioner Berning. Following 3 calls for further nominations, motion by Olson, seconded by Sandberg and carried to cast a unanimous ballot for Commissioner Berning for Chairman. Outgoing Chairman Wulff turned the meeting over to newly-elected Chairman Berning.

Chairman Berning called for nominations for Vice Chairman. Commissioner Sandberg nominated Commissioner Olson. Following 3 calls for further nominations, motion by Sandberg, seconded by Athey and carried to cast a unanimous ballot for Commissioner Olson for Vice Chairman.

Motion by Olson, seconded by Wulff and carried to approve the minutes of the December 18th regular meeting.

Motion by Olson, seconded by Sandberg and carried to approve the agenda.

The bids received from the Ortonville Independent and the Northern Star for publishing those notices as legally required were reviewed. Motion by Athey, seconded by Olson and carried to accept the bid and surety bond of the Ortonville Independent as the official newspaper of the County for 2013. The Northern Star will publish second notices as required by law.

Motion by Olson, seconded by Sandberg and carried to establish the following committee appointments:

Commissioner List

AMC Voting Delegates	All Commissioners
AMC Environment & Natural Resources Policy Committee	Commissioner Athey
AMC General Government Policy Committee	Commissioner Olson
AMC Health & Human Services Policy Committee	Commissioner Wulff
AMC Public Safety Policy Committee	Commissioner Berning
AMC Transportation & Infrastructure Policy Committee	Commissioner Sandberg
Appeals Committee (relating to the Ag Inspector)	Commissioners Athey & Olson Wulff the Alternate
Audit Committee	Commissioner Sandberg
Big Stone Area Growth	Commissioners Olson & Wulff
Bois de Sioux Watershed District	Commissioner Wulff
Central MN Emergency Services Board	Commissioner Sandberg Berning the Alternate
Citizens for Big Stone Lake	Commissioner Sandberg
Communications	Commissioner Olson Sandberg the Alternate
Countryside Public Health	Commissioner Berning
Ditches & Roads	All Commissioners
Joint Ditch 7/24 Authority	Commissioners Olson, Sandberg & Berning
Joint Ditch 4 Authority	Commissioners Wulff, Athey & Olson

Joint Ditch 10/11 Authority	Commissioners Sandberg, Athey & Olson
Environmental Committee	Commissioners Sandberg & Olson
Extension Committee	Commissioners Wulff & Athey
Fair Board	Commissioner Athey
Food Shelf	Commissioner Sandberg
Historical Society	Commissioner Sandberg
HRA	Commissioner Athey
Insurance Committee	Commissioners Athey & Sandberg
Investment Committee	Commissioner Sandberg
Law Library Committee	Commissioner Athey
Land Records Committee	Commissioner Sandberg
Legislative Committee	All Commissioners
Main Street Industries Board	Commissioner Sandberg
MCIT	Chair
	Vice Chair the Alternate
MN River Board	Commissioner Wulff
	Athey the alternate
Personnel & Labor Relations Committee	Commissioners Olson & Athey
	Wulff the Alternate
Pioneerland Library Board	Commissioner Olson
Planning & Zoning	Commissioners Athey & Olson
Pomme de Terre River Association	Commissioner Wulff
Prairie Country RC&D Council	Commissioner Wulff
	Sandberg the alternate
Prairie Five Community Action Council	Commissioner Athey
Prime West Health Systems	Commissioner Olson
	Sandberg the alternate
Private Industry Council	Commissioner Wulff
	Chief Elected Officials Board
	Olson the alternate
Public Safety Committee	Commissioners Berning & Athey
Purchasing & Property Management	Commissioner Berning
	Sandberg the Alternate
Red River Basin Commission	Commissioner Wulff
Regional Development Commission (RDC)	Commissioner Olson
	Sandberg the alternate
Safety Committee	Commissioner Sandberg & Berning
Soil & Water Conservation District	Commissioner Athey
	Olson the alternate
Supporting Hands Nurse Family Partnership	Commissioner Berning
	Olson the alternate
Technology Committee	Commissioner Sandberg
Toqua Park Committee	Commissioners Athey & Wulff
WACCO	Commissioner Athey
	Sandberg the alternate
WesMN Revolving Loan Fund	Commissioner Wulff
911 Advisory Board	Commissioner Berning

Other Committee Members

AMC Voting Delegates	Auditor, Engineer & HR Director
Appeals Committee (relating to the Ag Inspector)	John Cunningham

- Audit Committee** State Auditor Rep, County Auditor, HR Director,
Sharron Bystol & Verden Gerber
- Bois de Sioux Watershed District** Engineer
- Central MN Emergency Services Board** Sheriff
- Environmental Committee** Environmental Officer
- Extension Committee** Lay members as appointed
- Insurance Committee** No more than two representatives from
General, Family Services & Highway
- Investment Committee** Treasurer, Family Services Director & Engineer
- Law Library Committee** County Attorney
- Land Records Committee** Terry Ocaña, Cindy Nelson, Darren Wilke, Elaine Martig,
Sandy Vold, Nick Anderson & John Haukos
- Personnel & Labor Relations Committee** HR Director
- Planning & Zoning** Lay members as appointed
- Safety Committee** Safety Director, Engineer, Sheriff,
Sue Kaess & Ed Roeder
- 911 Advisory Board** John Haukos, David Hills, Jim Hasslen & Michelle Knutson

Commissioners reported on the following committees:

- Sandberg – Property
- Athey – SWCD; HRA
- Olson – Pioneerland; PrimeWest

Attorney Watson reported that he will be taking some time off in March.

Consensus was to authorize hiring one of the area county attorneys to cover while he is gone, if needed.

Motion by Athey, seconded by Wulff and carried to authorize payment of the following claims as presented by Auditor Knutson:

Association of MN Counties	\$ 4,905.00
Big Stone Area Growth	8,750.00
Big Stone Co Historical Society	19,999.00
Big Stone SWCD	15,000.00
Bonanza Education Center	5,000.00
Bond Trust Services Corp	69,892.50
City of Graceville	5,000.00
City of Ortonville	5,000.00
Computer Professionals	4,535.25
Countryside Public Health	25,735.00
Hildi, Inc	2,415.00
MN Sheriff's Assn	2,414.00
Pioneerland Library System	15,919.25
William Watson	4,202.33
16 Payments Less Than \$2,000	<u>8,920.94</u>
Total	<u>\$197,688.27</u>

Motion by Sandberg, seconded by Olson and carried to authorize the following internal transactions effective 12/31/12:

Ditch to Highway	\$4,392.25
Joint Ditch 7	\$3,867.53
County Ditch 8	\$ 68.89
County Ditch 15	\$ 455.83

General to Highway	\$2,700.26
Family Services to Highway	\$ 176.03

Auditor Knutson reviewed the 2012 ditch loan activity with the Board. Motion by Olson, seconded by Athey and carried to authorize the following internal transactions effective 12/31/12:

Ditch to General		\$70,064.00
County Ditch 2	\$19,422.00	
County Ditch 8	\$ 288.00	
Combined Ditch 10/11	\$13,578.00	
County Ditch 14	\$ 1,528.00	
County Ditch 16	\$ 1,368.00	
County Ditch 30	\$11,726.00	
Joint Ditch 4	\$22,154.00	

General to Ditch		\$26,400.00
County Ditch 15	\$15,300.00	
County Ditch 16	\$ 3,100.00	
Joint Ditch 7	\$ 8,000.00	

Motion by Olson, seconded by Wulff and carried to approve the 2013 aggregate gravel tax budget with revenues estimated to be \$100,000.

Motion by Athey, seconded by Olson and carried to adopt the following resolution:

2013-01

BE IT RESOLVED, that the 2013 County Ditch Assessments be established as follows:

<u>Ditch Number</u>	<u>Assessment</u>
2	\$20,000
4	\$ 2,000
8	\$10,000
12	\$ 500
15	\$10,000
16	\$10,200
17	\$ 500
19	\$ 1,000
20	\$ 500

Discussion was held on lay member per diem rates for committees. Motion by Athey, seconded by Wulff and carried to leave the per diem at \$50 except for Planning Commission and Board of Adjustment, which will be increased to \$75.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

Countryside Public Health Administrator Liz Auch was present to provide a review of the agency's activities for 2012.

Following a break, motion by Wulff, seconded by Athey and carried to approve the list of depositories for the County as presented by County Treasurer Cindy Nelson.

Treasurer Nelson presented investment information and fund balances for 2011 and 2012 for the Board's review.

Motion by Olson, seconded by Sandberg and carried to adopt the following resolutions as presented by County Engineer Nick Anderson:

2013-02

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby instructed to hire such miscellaneous and semi-skilled labor and such machinery and equipment as may from time to time be required at the prevailing rates in the community.

2013-03

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized to purchase gravel material from various pits at the prevailing rates for graveling and re-graveling the Big Stone County roads.

2013-04

WHEREAS the Big Stone County Board of Commissioners recognizes the need to be helpful to cities and townships during an emergency or natural disaster.

THEREFORE BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized and instructed to pay by regular payroll up to the amount of five thousand dollars for approved emergency labor performed off the regular County Road System.

2013-05

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized and instructed to impose weight and load restrictions as he deems necessary on any or all County Roads and County State Aid Highways pursuant to Chapter 500, Article 4, Section 1, Subdivision 3 of Laws of 1959.

2013-06

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized to spray weeds and objectionable vegetation in all of the County Ditch Systems without further approval of the County Board of Commissioners so long as expenditures do not exceed \$1,000.00 for any single County Ditch. This resolution excludes Joint Ditches.

Motion by Sandberg, seconded by Athey and carried to approve the amendment to the DNR agreement for the Meadowbrook project to cover the extra costs incurred.

Discussion was held on replacement of the Beardsley shop. Motion by Olson, seconded by Wulff and carried to authorize Engineer Anderson to advertise for bids to sell the Beardsley Shop and for an RFP to construct a new one.

Engineer Anderson commented that the Department should be under budget for 2012.

Motion by Athey, seconded by Olson and carried to authorize Engineer Anderson to advertise for the sale of Unit 74, a 1996 Ford truck.

Engineer Anderson updated the Board on an issue with the Ottetail Power line along CSAH 21 relating to the upcoming road project.

County Assessor Sandy Vold was present to request the Board set the date for the County Board of Appeal and Equalization meeting. Motion by Sandberg, seconded by Athey and carried to set the meeting for Monday, June 17th at 7:00 PM.

Motion by Olson, seconded by Sandberg and carried to authorize IT Director Terry Ocaña to enter into a lease with Toshiba for a new copier in the Auditor's Office along with a maintenance agreement.

Motion by Sandberg and seconded by Wulff to authorize IT Director Ocaña to purchase the following items during 2013 as budgeted:

Server

Wireless Antennae (2)

GIS Annual License

Firewall License Renewal

Computers (6 – 5 PCs & 1 Laptop)

Following discussion on the locations of the wireless antennae, motion carried.

Chairman Berning adjourned the meeting at 10:53 AM.

Joseph J. Berning, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor