

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
March 19, 2013

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, March 19, 2013. Chairman Berning called the meeting to order with Commissioners Olson, Sandberg and Wulff present. Commissioner Athey was absent. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Olson, seconded by Wulff and carried to approve the minutes of the March 5th regular meeting.

Motion by Olson, seconded by Sandberg and carried to approve the agenda. Commissioners reported on the following committees:

Wulff – Pomme de Terre; BSAG

Berning – CSPH

Olson – PrimeWest; BSAG; Personnel; DFK

Sandberg – Property; Museum; CBSL

Sheriff John Haukos arrived at the meeting.

Attorney Watson reported that he has reviewed the amended SWAT Agreement and the Collections Agreement for the Sheriff's Office.

Motion by Sandberg, seconded by Wulff and carried to execute the amended West Central SWAT Team Agreement which now includes Lac qui Parle County as presented by Sheriff Haukos.

Bob Bauer from the CGB Sports Boosters presented additional information on the request to install a scoreboard at Toqua Park. Following discussion, motion by Olson, seconded by Wulff and carried to approve the installation of the score board with the County being responsible for the footings and with the understanding that CGB School will be responsible for any future maintenance of the score board. The County hereby accepts the donation of the scoreboard from the CGB School District.

Commissioner Sandberg provided an update on the insurance for the Museum with the necessary changes not to be effective until 2014.

IT Director Terry Ocaña presented information on a grant application for mobile device functionality. Following discussion, motion by Olson, seconded by Sandberg and carried to authorize IT Director Ocaña to submit the grant application for the project.

Brett Arne, Coordinator of Pomme de Terre River Association, provided an update on the Association and presented an amended and restated Joint Powers Agreement for the Board's approval. Following discussion, motion by Wulff, seconded by Olson and carried to execute the Agreement as presented.

Motion by Sandberg, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor Knutson:

Applied Concepts, Inc	\$ 4,005.00
Border States Cooperative	4,062.15
Computer Professionals	4,139.07
L&O Acres Transport, Inc	6,297.73
Motorola	2,077.65
Prairie Lakes Youth Programs	5,180.00

Royal Tire Inc	2,638.66
State Auditor	8,162.86
Traverse County	4,350.00
Tri-County Coop Oil Assn	2,391.20
West Con	14,830.95
39 Payments Less Than \$2,000	<u>13,279.47</u>
Total	\$71,414.74

Motion by Olson, seconded by Wulff and carried to authorize the following internal transactions:

Family Services to Highway	\$ 285.62
General to Highway	\$ 1,804.66

Motion by Wulff, seconded by Sandberg and carried to adopt the following resolution for Region 6W Family Homeless Prevention and Assistance Program:

2013-11

WHEREAS, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level in redesigning the existing support system to homelessness; and

WHEREAS, Region 6W service providers who administer programs that address families crisis needs have identified gaps with the service delivery system; and

WHEREAS, Region 6W service providers who administer programs that address families in crisis needs have identified strategies to address identified service gaps; and

WHEREAS, Region 6W service providers wish to continue to work together to coordinate their services and improve the service delivery system; and

WHEREAS, Prairie Five Community Action Council, in partnership with Heartland Community Action Agency, desires to make an application on behalf of the area service providers for funds to address these identified problems.

NOW THEREFORE BE IT RESOLVED that Big Stone County agrees to support Prairie Five Community Action Council, in partnership with Heartland Community Action Agency, in its application and implementation of the proposed Family Homeless Prevention and Assistance Program.

Motion by Olson, seconded by Sandberg and carried to adopt the following resolution authorizing participation in the planning process and execution of the sub-grant agreement for the update of the All Hazard Mitigation Plan as presented by Emergency Management Director Jim Hasslen:

2013-12

WHEREAS, the County of Big Stone is participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and future development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and
WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and
WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and
WHEREAS, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance grants as they become available; and
NOW THEREFORE, BE IT RESOLVED that Big Stone County will enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the development or update of the Big Stone County Hazard Mitigation plan. Jim Hasslen, Emergency Management Director, is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Big Stone County.

Motion by Olson, seconded by Wulff and carried to authorize County Recorder Elaine Martig to execute the 5-Year Land Records Life Cycle Extension (maintenance contract) with Fidler Technologies.

Motion by Wulff, seconded by Olson and carried to authorize the hiring of Derrick Loeschke for the Highway Technician II position effective April 17, 2013, at Grade 11 Step 10.

Motion by Olson, seconded by Sandberg and carried to authorizing filling two Highway Maintenance positions.

HR Director Dawn Gregoire reported that they have reviewed the Deputy Assessor position and have updated the job description to be a Chief Deputy Assessor position. Motion by Sandberg, seconded by Wulff and carried to approve the job description for the Chief Deputy Assessor position with a Grade 11 and move Barb Amundson to that position at Step 6 effective March 18, 2013, keeping her same anniversary date since it was just a reclassification.

HR Director Gregoire provided updates on the Employee Handbook review, the upcoming leadership training and the healthcare plan.

Motion by Olson, seconded by Wulff and carried to execute the railroad crossing agreement with BNSF as presented by County Engineer Nick Anderson.

Motion by Sandberg, seconded by Olson and carried to accept the following low bids for the Beardsley shop project:

Building Contract	Nitz Construction	\$155,792
In-Floor Heating	Nelson Electric	\$ 14,850
Electrical (w/LED lighting)	Haukos Electric	\$ 16,966

Chairman Berning adjourned the meeting at 10:07 AM.

ATTEST: _____

Joseph J. Berning, Chairman

Michelle R. Knutson, Auditor