

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
May 21, 2013

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, May 21, 2013. Chairman Berning called the meeting to order with Commissioners Athey, Sandberg and Wulff present. Commissioner Olson was absent. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Athey, seconded by Sandberg and carried to approve the minutes of the May 7th regular meeting.

Motion by Sandberg, seconded by Wulff and carried to approve the agenda with noted addition.

Commissioners reported on the following committees:

Wulff – RC&D; Pomme de Terre; RLF; BSAG

Berning – CSPH; EMS

Sandberg – CBSL; Dept Head; Property

Attorney Watson reported that there will be some witness expenditures on an upcoming trial. In addition, there will be added transcription expense for an additional 30-40 pages on the extradition case.

Attorney Watson left the meeting.

Discussion was held on the status of the upcoming vehicle sales.

Motion by Athey, seconded by Wulff and carried to authorize payment of the following claims as presented by Auditor Knutson:

Berkner Plumbing & Heating	\$ 3,645.00
Election Systems & Software	3,919.59
Prairie Lakes Youth Programs	4,445.19
Pro West & Associates	17,000.00
State Auditor	6,160.12
Twin Valley Tire	2,632.54
West Con	3,180.00
60 Payments Less Than \$2,000	<u>27,887.34</u>
Total	\$68,869.78

Motion by Sandberg, seconded by Athey and carried to authorize the following internal transactions:

Family Services to Highway	\$ 182.40
General to Highway	\$ 1,971.33

Motion by Athey, seconded by Sandberg and carried to approve the Off Sale Beer License for Lakeshore RV Park.

Motion by Wulff, seconded by Sandberg and carried to approve the Temporary On Sale Liquor License for VFW Post 3964 for an event to be held at Stony Run Lodge.

Discussion was held on the upcoming AMC District meeting. Commissioner Athey or Commissioner Wulff will attend.

Motion by Sandberg, seconded by Wulff and carried to approve County Recorder Elaine Martig attending a Fidlar training on May 20-23, 2013, in Davenport, Iowa.

Court Services Officers Tony Frisch and Jenny Putnam were present to introduce themselves as the new probation officers.

Following discussion on a solid waste assessment appeal request from Norval Drewelow, motion by Athey, seconded by Sandberg and carried to deny the appeal because proper procedure was not followed.

HR Director Dawn Gregoire, Facilities Tech/Custodian Jared Heck and IT Director Terry Ocaña were present for discussion on the Facilities Tech/Custodian position. Motion by Athey, seconded by Wulff and carried to accept the revised job description and reclassification of the position from Grade 6 to Grade 9 and to move Heck to Grade 9 Step 1 effective May 25, 2013.

Motion by Athey, seconded by Berning and carried to allow the Courts to use the County's phone system at a rate equal to the actual cost to the County for adding them to the system pending an agreement drafted by Attorney Watson.

Motion by Wulff, seconded by Athey and carried to accept the resignation of Toqua Park Caretaker Ron Haugen effective May 27, 2013.

Motion by Athey and seconded by Sandberg to ratify hiring the Toqua Park Caretaker position as requested by HR Director Gregoire. Discussion was held on sharing services with other entities or offering the Park to the City of Graceville. Commissioners Berning and Athey will meet with the City. Following discussion, motion carried to continue with the process to fill the position while other options are explored.

Motion by Sandberg, seconded by Wulff and carried to offer the Highway Maintenance positions to Cory Stattelmann and Franky Koval at Grade 8 Step 1. Hires are pending the necessary pre-hire screenings.

Motion by Athey, seconded by Sandberg and carried to approve the Employee Handbook as presented by HR Director Dawn Gregoire.

Discussion was held on the process for setting the elected officials salaries. Meetings with the officials will start in July after information has been gathered.

An update was given on the water damage claim at the Courthouse. Consensus was to get the repairs done as presented.

HR Director Gregoire informed the Board that open enrollment for long-term care will be held on June 5, 2013. An Ochs Inc representative will be present to conduct the meetings.

Discussion was held on work that needs to be done at Toqua Park.

Chairman Berning adjourned the meeting at 10:19 AM.

Joseph J. Berning, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor