

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
March 18, 2014

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, March 18, 2014. Chairman Olson called the meeting to order with Commissioners Athey and Sandberg present. Commissioners Berning and Wulff were absent. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson and Deputy Auditor Sharon Finke. The Pledge of Allegiance followed.

Motion by Athey, seconded by Sandberg and carried to approve the minutes of the March 4th regular meeting.

Motion by Sandberg, seconded by Athey and carried to approve the agenda.

Commissioners reported on the following committees:

Olson – PrimeWest; Broadband; DREAM for Kids; Insurance

Sandberg – Museum; CBSL; Broadband; Property

Athey – HRA; Toqua Park

Attorney Watson reported that there had been some concern expressed regarding the fact that he serves as both the County Attorney and the City of Graceville's Attorney when it came to his drawing up the contract between the two parties for the operation of Toqua Park. Motion by Sandberg, seconded by Athey and carried that although they recognize the existence of a possible conflict of interest, the County Board has full confidence in Attorney Watson's ability to create a fair contract for the cooperative operation of Toqua Park.

Motion by Athey, seconded by Sandberg and carried to authorize payment of the following claims as presented by Deputy Auditor Finke:

| | |
|-------------------------------|---------------------|
| Apple Computer | \$ 15,764.70 |
| Bonanza Education Center | 3,000.00 |
| Computer Professionals | 4,154.00 |
| Kandiyohi County Sheriff Dept | 5,267.00 |
| Midwest Insulation | 24,500.00 |
| Nemetschek Vectorworks | 6,025.00 |
| Pro West & Associates | 4,000.00 |
| SOS Technologies | 5,991.80 |
| Strei's Construction & Design | 8,546.04 |
| West Con | 3,320.00 |
| Wilkin County Sheriff | 5,285.55 |
| 53 Payments Less Than \$2,000 | <u>19,777.09</u> |
| Total | <u>\$105,631.18</u> |

Motion by Sandberg, seconded by Athey and carried to authorize the following internal transactions:

| | |
|----------------------------|-------------|
| Family Services to Highway | \$ 358.38 |
| General to Highway | \$ 1,543.98 |
| Ditch to Highway | \$ 360.74 |

There were no appointments for the HRA Board. However, several names were given to Commissioner Athey and he will be contacting them.

Motion by Sandberg, seconded by Olson and carried to approve the new items for display in the rotunda by the Big Stone Arts Council. Featured artist is John White.

HR Director Dawn Gregoire reported that the employee handbook was complete and ready for distribution. Motion by Athey, seconded by Sandberg and carried to approve the new Big Stone County Employee Handbook and authorize it to be distributed to all County employees.

HR Director Gregoire stated that Corporate Health Systems, the firm that administers the County's Premium Reimbursement and Flexible Spending Plan also offers COBRA administration as one of their services. Motion by Sandberg, seconded by Athey and carried and enter into an agreement with Corporate Health Systems for COBRA administration.

HR Director Gregoire reported that the four AEDs have arrived. Three have been installed and the fourth one will be shortly. Training will be taking place soon for all employees who wish to take it.

County Engineer Nick Anderson updated the Board on the projects that the Highway Department will be participating in over the summer. Bids for bituminous will be taken in May. He reported that the tractor lease program with John Deere has ended and so they are reviewing various options for the future.

Discussion was held regarding the placement of and easements needed for the power poles that Otter Tail Power Company will be installing. Attorney Watson suggested that Otter Tail get the easements with the involved property owners.

Engineer Anderson is working with a campground reservation service to get Toqua Park on their website. Attorney Watson was given the agreement with the service to review.

IT Director Terry Ocaña reported that at the department head meeting on March 11th the disposal of surplus items was discussed. It was recommended at that meeting that the current practice be modified to ensure everyone is treated fairly. Motion by Sandberg, seconded by Athey and carried to modify the existing disposal of surplus items practice so that any item under \$15,000 will be advertised either on the County's website or in the local newspapers, or both for 10 days stating the required fair market value minimum bid. Sealed bids must be submitted to the Auditor's Office within those 10 days. The Auditor will open all bids at the end of the 10 days and contact the successful bidder who must promptly pay for it with cash or cashier's check only.

Environmental Officer Darren Wilke reported that the Board of Water and Soil Resources (BWSR) has approved the County's revised Local Water Management Plan. Motion by Athey, seconded by Sandberg and carried to adopt the following resolution:

2014-09

WHEREAS, the Big Stone Board of Commissioners has been notified by the Minnesota Board of Water and Soil Resources that the Big Stone County Comprehensive Local Water Management Plan has been approved according to Minnesota Statutes Chapter 103B.301.

NOW, THEREFORE BE IT RESOLVED, the Big Stone County Board Commissioners hereby adopts and will begin implementation of its approved comprehensive water plan. BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, the Big Stone County Board shall amend existing water and related

land resources plans and official controls as necessary to conform them to the applicable and approved comprehensive water plan.

BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, Big Stone County shall notify local units of government within the County of the adoption of the plan or amendments to the plan. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the County Board for review.

BE IT FURTHER RESOLVED, within 180 days, the Big Stone County Board shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls, and local comprehensive water management plan. The Big Stone County Board shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the local comprehensive water management plan.

BE IT FURTHER RESOLVED, if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the County's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED, after receiving the recommendations of the Big Stone County Board, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the Big Stone County Board for review and recommendations.

Chairman Olson called the hearing to order at 9:30 AM to take public comment on the County's Subsurface Sewage Treatment Systems Management Ordinance. Environmental Officer Wilke stated that this hearing was being held because after the same hearing was held on February 18, 2014, it was realized that the notice had not been published in the newspaper. There being no comments from the public, the hearing was closed at 9:33 AM. Motion by Sandberg, seconded by Athey and carried to adopt the Big Stone County Subsurface Sewage Treatment Systems Management Ordinance and to publish a summary of the Ordinance in the official minutes:

SUMMARY OF THE BIG STONE COUNTY SUBSURFACE SEWAGE TREATMENT SYSTEMS MANAGEMENT ORDINANCE

This sewer ordinance update is mandated by the State. However, the State is allowing counties to adopt alternative local standards from the 2006 version of MN Rules Chapter 7080. The County will administer this program in all jurisdictions of Big Stone County without municipal systems or an ordinance for subsurface sewage treatment systems. The following points summarize changes from the last ordinance:

- Tank sizing can be reduced with use of filters
- Tank depth is based on the manufacturer's maximum recommendation
- Mandated upgrades on failing systems will be 18 months rather than 10 months
- Mandated upgrades on imminent public health threats will be 10 months rather than 60 days
- Sewer permit design forms must be obtained from the University of MN Extension's site specifically using forms for systems prior to 2008

- Homeowners will still be allowed to install their own gravity system with a design from a licensed professional
- Class I sizing will be required on all new construction.

Chairman Olson adjourned the meeting at 9:34 AM.

Brent Olson, Chairman

ATTEST: _____
Sharon Finke, Deputy Auditor