

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
April 15, 2014

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, April 15, 2014. Chairman Olson called the meeting to order with Commissioners Athey, Berning, Sandberg and Wulff present. Also present were Mike Swenson of the Ortonville Independent, Bruce Wellendorf, Facilities Technician Jared Heck, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Berning and carried to approve the minutes of the April 1st regular meeting.

Motion by Athey, seconded by Wulff and carried to approve the agenda with noted addition.

Commissioners reported on the following committees:

Wulff – Pomme de Terre; RLF

Berning – CSPH; Supporting Hands

Olson – Personnel; PrimeWest; DREAM for Kids

Sandberg – Museum; Property

Athey – Personnel; SWCD; HRA; Fair Board

Commissioner Sandberg and Facilities Technician Jared Heck provided an update on the projects at the courthouse. Employees Barb Maas, Dan Meyer, Dawn Gregoire and Terry Ocaña were also present for the discussion.

Motion by Sandberg, seconded by Berning and carried to accept the proposals from Rice-Stromgren Architects for the courthouse water intrusion mitigation and remodeling projects.

Discussion was held on the needed repair to the drop off area at Main Street Industries. Motion by Wulff, seconded by Sandberg and carried to repair the area with Commissioner Olson abstaining.

Bruce Wellendorf presented the bill that the Fair Board received for the electrical work that was done last year before the fair. Following discussion, motion by Athey, seconded by Wulff and carried to authorize an appropriation of \$7,846.94 to cover the entire expense.

Attorney Watson presented the agreement with the City of Graceville for maintenance at Toqua Park. Motion by Athey, seconded by Wulff and carried to approve and execute the agreement.

Attorney Watson reported on his discussion with Jay Wollschlager regarding prior years' gravel tax. Following discussion, consensus was to collect the tax for the last quarter of 2013 and start in 2014 with quarterly reporting and payments. Attorney Watson will contact Mr. Wollschlager.

County Engineer Nick Anderson arrived at the meeting.

IT Director Ocaña reported that a new server had been ordered because the Sheriff's Office server went down. A new server was included in the 2014 budget. Motion by Berning, seconded by Sandberg and carried to ratify the purchase.

Discussion was held on licensing for MS Office software. Currently the County replaces the licenses every two to three years. Director Ocaña is recommending that the County move to the subscription service on an annual basis since the overall cost is

about the same. Motion by Sandberg, seconded by Berning and carried to initiate the first year of the annual licensing through the subscription option.

HR Director Gregoire reported that the two summer hires at the Highway Department have accepted other positions. Motion by Wulff, seconded by Athey and carried to authorize refilling the two summer positions.

County Engineer Anderson provided an update on various projects at the Highway Department.

Discussion was held on the online reservation program for Toqua Park. Engineer Anderson reported that the County will be subject to a .3% fee to Jet Pay, the credit card company that will be used. Motion by Athey, seconded by Wulff and carried to proceed with finalizing the setup and authorize the fee to Jet Pay.

Motion by Athey, seconded by Berning and carried to approve the 5-year township maintenance agreements for the 11 applicable townships as presented by Engineer Anderson.

Engineer Anderson presented the list of bids received for the surplus computers at the Highway Department. Motion by Berning, seconded by Wulff and carried to approve the sales of the surplus computers as presented.

Motion by Athey, seconded by Wulff and carried to authorize payment of the following claims as presented by Auditor Knutson:

American Solutions for Business	\$ 3,245.61
City of St. Cloud	3,872.33
Computer Professionals	6,806.00
Kris Engineering	2,500.26
M-R Sign Co	6,811.96
Motorola	11,912.40
Ortonville Independent	3,496.65
Prairie Lakes Youth Programs	6,160.59
Upper MN River Watershed District	2,500.00
West Con	30,272.64
50 Payments Less Than \$2,000	<u>18,347.96</u>
Total	\$95,926.40

Motion by Sandberg, seconded by Berning and carried to authorize the following internal transactions:

Family Services to Highway	\$ 367.67
General to Highway	\$ 1,649.89

Motion by Sandberg, seconded by Wulff and carried that the 2013 financial statements be approved and ordered published.

Motion by Athey, seconded by Wulff and carried to approve the Consumption and Display Permit and the On Sale Beer License for Graceville Golf Club.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Discussion was held on the financing of the upcoming building construction at the Museum. Motion by Athey, seconded by Berning and carried to offer a 1% loan to the Historical Society for any needed funds to complete the building project.

Chairman Olson adjourned the meeting at 9:51 AM.

Brent Olson, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor