

REGULAR MEETING OF THE BIG STONE COUNTY BOARD

May 6, 2014

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, May 6, 2014. Chairman Olson called the meeting to order with Commissioners Athey, Berning, Sandberg and Wulff present. Also present were Mike Swenson of the Ortonville Independent, Dale Price, Elsie Perrine, Family Services Director Pam Rud, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Berning and carried to approve the minutes of the April 15th regular meeting.

Motion by Athey, seconded by Wulff and carried to approve the agenda with noted additions.

Commissioners reported on the following committees: Wulff – Toqua Park;

BSAG

Berning – Property

Olson – Pioneerland; HR Multi-County Sharing; RDC; PrimeWest;

Planning & Zoning; BSAG; Arts Council

Sandberg – Safety; Property; Collaborative

Athey – Personnel; Fair Board; Prairie 5; Planning & Zoning; Toqua Park

Motion by Sandberg, seconded by Berning and carried to approve the expenditure for lock/security changes at the County Office Building in the amount of \$4,222.02 from Door Service Company.

Family Services Director Rud left the meeting.

Motion by Berning, seconded by Wulff and carried to execute the Utility Relocation and Reimbursement Agreement with Otter Tail Power for the CSAH 21 project as presented by Attorney Watson.

Motion by Athey, seconded by Sandberg and carried to authorize payment of the following claims as presented by Auditor Knutson:

Bituminous Paving	\$ 15,000.00
GovConnection	7,784.21
Hasslen Construction	6,198.00
Larry's Refrigeration	6,606.14
Les Jones Roofing	37,590.04
Lieffort Painting	7,554.00
MAAC	26,750.00
Office Peeps	16,433.11
Plotz Timber Harvest	22,920.00
Pro West & Associates	2,620.00
Satellite Shelters	2,872.00
Office of the State Auditor	2,672.00
Upper MN River Watershed District	12,500.00
William J Watson	4,370.42
West Con	3,420.00
52 Payments Less Than \$2,000	<u>18,591.29</u>
Total	\$193,881.21

Motion by Berning, seconded by Wulff and carried to authorize the following internal transactions:

General to Highway	\$ 1,509.01
Family Services to Highway	\$ 237.77
Ditch to Highway – JD 4	\$ 2,218.10

Motion by Athey, seconded by Sandberg and carried to adopt the following resolution:

2014-12

BE IT RESOLVED that Big Stone County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for Maintenance of snowmobile trails managed by Big Stone Lake Area Sno Riders.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Big Stone County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Big Stone County Commissioners is authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor is authorized to serve as the fiscal agent for the above-mentioned project.

BE IT FURTHER RESOLVED that Big Stone County act as legal sponsor for 32 miles of snowmobile trails in Traverse County beginning north of Graceville and extending north through Wheaton to the White Rock Dam.

BE IT FURTHER RESOLVED that Big Stone County act as legal sponsor for 2 miles of snowmobile trails in Traverse County beginning west of Beardsley and extending west to Browns Valley.

Motion by Athey, seconded by Wulff and carried to join with other county drainage authorities to hire Rinke Noonan to draft comments to the EPA and US Army Corps on their proposed rule to define the scope of streams and wetlands the agencies claim jurisdiction for protection under the Clean Water Act. The motion also authorizes a \$500 expenditure for the joint submission.

Auditor Knutson reported that Wenzel & Associates, one of the County's deferred comp plan representatives, is adding an additional deferred compensation product to serve the employees.

Countryside Public Health Administrator Liz Auch was present to provide an update on the agency. She reported that they will be doing a mass dispensing drill/exercise at LQPV school on August 5th. EMDs, volunteers, law enforcement and students from the 5-county area will be participating.

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

Sheriff John Haukos arrived at the meeting.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Berning, seconded by Athey and carried to re-appoint Pat Dwyer and Ken Kellen to the Planning Commission for 3-year terms as requested by Environmental Officer Darren Wilke.

Discussion was held on the number of Planning Commission members the County would like to have. There are 9 members with 8 positions currently filled. Environmental Officer Wilke presented what was required and also asked if the Board of Adjustment should be combined with the Planning Commission in the future. The Board will review the information and discuss it at a future meeting.

Environmental Officer Wilke presented information regarding the Conditional Use Permit (CUP) application from Verizon Wireless for a communications tower in Section 17 of Odessa Township. Motion by Athey, seconded by Sandberg and carried to approve the application as recommended by the Planning Commission.

Motion by Athey, seconded by Wulff and carried to approve the MPCA Feedlot Program 2013 Annual County Feedlot Officer and Performance Credit Report and the 2014-15 County Feedlot Program Delegation Agreement and Work Plan as presented by Environmental Officer Wilke.

County Highway Engineer Nick Anderson reported on the concrete pieces along the shoreline at Toqua Lake. Board consensus was to coordinate a discussion between the DNR and City of Graceville and see what can be done to clean up the area.

Engineer Anderson reported that the County received \$758 in rebates for the new furnace that was installed at the Highway Department building in Ortonville. Engineer Anderson updated the board on various ditches.

Engineer Anderson reported that they will be advertising for CSAH 21 next week now that the agreement has been signed with Otter Tail.

The reservation program for Toqua Park is up and running. Engineer Anderson will install a barricade on CSAH 22 at the west side of Toqua Park.

EMD Jim Hasslen reported that the EMPG grant requires that the County have an Assistant Emergency Management Director. Motion by Athey, seconded by Berning and carried to appoint Dawn Koch as the Assistant Emergency Management Director for Big Stone County.

Facilities Technician Jared Heck reported that the bathrooms at Toqua Park are in need of repair. Heck is to meet with the Park Committee after he has reviewed the budget and prepared a plan for the necessary repairs.

At 10:00 AM Chairman Olson declared the public hearing to take comment on the County's Ordinance Relating to Criminal History Background for Applicants for County Employment and County Licenses open. Sheriff Haukos reviewed the reason for the ordinance with the Board. There being no comments from the public, the hearing was closed at 10:05 AM.

Motion by Sandberg, seconded by Berning and carried to adopt the Ordinance Relating to Criminal History Background for Applicants for County Employment and County Licenses and to publish a summary of the ordinance in the official minutes:

**SUMMARY OF THE ORDINANCE RELATING TO CRIMINAL HISTORY
BACKGROUND FOR APPLICANTS FOR COUNTY EMPLOYMENT
AND COUNTY LICENSES**

The purpose and intent of the ordinance is to establish regulations that will allow law enforcement access to Minnesota's Computerized Criminal History information for specified non-criminal purposes of employment and licensing background checks.

This summary is being published in compliance with Minnesota law. A copy of the full text of the ordinance shall be available during regular office hours at the office of

the Big Stone County Auditor, 20 2nd Street SE, Ortonville, MN 56278. The full text of this ordinance will be in full force and effect from and after its passage and publication according to law.

HR Director Dawn Gregoire provided an update on various HR items.

Sheriff Haukos reported that the Sheriff's Office needs to replace their copier. The Board directed him to discuss it with IT Director Ocaña.

Motion by Wulff, seconded by Berning and carried to close the meeting at 10:13 AM for the purpose of discussing labor negotiation strategy as requested by HR Director Dawn Gregoire.

Motion by Berning, seconded by Sandberg and carried to reopen the meeting at 10:28 AM.

Chairman Olson adjourned the meeting at 10:28 AM.

Brent Olson, Chairman

Attest: _____
Michelle R. Knutson, Auditor