

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**July 1, 2014**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, July 1, 2014. Chairman Olson called the meeting to order with Commissioners Athey, Berning, Sandberg and Wulff present. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Athey, seconded by Berning and carried to approve the minutes of the June 17<sup>th</sup> regular meeting.

Motion by Wulff, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

Berning – JD 24

Olson – Personnel; JD 24; Insurance; Pioneerland; Broadband; RDC; PrimeWest

Sandberg – JD 24; MSI; Property; CBSL

Athey – Personnel; HRA; Fair Board

Attorney Watson reported on the ordinance regarding public pools in coordination with Countryside Public Health. Motion by Athey, seconded by Berning and carried to hold a public hearing to consider the adoption of the Big Stone County Public Pool Ordinance. Notice of Intent shall be published with the hearing being set for August 5<sup>th</sup> at 9:00 AM during the regular meeting of the County Board.

Attorney Watson reported on the County's options regarding the recent courthouse waterproofing proposals. The matter will be discussed later in the meeting under the Facilities Technician's agenda.

Motion by Athey, seconded by Wulff and carried to authorize payment of the following claims as presented by Auditor Knutson:

Big Stone Area Growth	\$ 8,750.00
Big Stone SWCD	15,000.00
Bond Trust Services Corporation	14,092.50
City of Graceville	5,000.00
City of Ortonville	5,000.00
Countryside Public Health	26,507.50
John Cunningham	3,263.13
Envirotech Services	2,625.00
Kandiyohi County Recycling	2,567.81
Eldon Knutson	2,345.77
Northland Business Systems	2,682.00
Pioneerland Library	16,396.75
Prairie Lakes Youth Programs	5,425.00
William J Watson	4,370.42
West Con	26,545.70
Ziegler	2,526.02
46 Payments Less Than \$2,000	<u>18,311.12</u>
Total	\$161,408.72

VSO Dan Meyer provided information on his office's activities during the past month for the Board's review.

Facilities Technician Jared Heck presented the two proposals received for waterproofing the courthouse. Following a discussion on options related to the proposals, motion by Olson, seconded by Sandberg and carried to accept the low base bid from Hasslen Construction. The Board decided to eliminate the parge coating at this time and will rebid for that at a later time, if needed.

Motion by Wulff, seconded by Athey and carried to execute the contract with Midwest Contracting for SAP 006-621-024 and 078-615-012 as presented by County Engineer Nick Anderson.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Auditor Knutson reported that no response was received regarding the Upper MN River Watershed District board manager appointment. Chairman Olson will check with the current manager and see if he is willing to serve another term.

Motion by Athey, seconded by Berning and carried to re-appoint Alice Stielow as a member of the Local Social Services Agency Board.

Discussion was held with HR Director Dawn Gregoire regarding the process for setting elected officials salaries for 2015.

Motion by Berning, seconded by Wulff and carried to hire Amy Weir as the Social Services Supervisor at Grade 14 Step 1 effective July 21, 2014.

Motion by Sandberg, seconded by Berning and carried to accept the resignation of Deputy Sheriff Terry Wood effective May 16, 2014. The Board expressed their thanks for Terry's years of service and wished him well with his future plans.

Discussion was held on the staffing in the Sheriff's Office. Motion by Berning, seconded by Sandberg and carried to authorize the hiring of a part-time deputy, if needed.

Motion by Athey, seconded by Wulff and carried to authorize a change in hours for EMD/Records Clerk Jim Hasslen to 2.5 days per week for emergency management and 2.5 days per week for the Sheriff's Office.

HR Director Gregoire requested clarification on the County's policy regarding holiday hours when calculating overtime. Consensus was to leave it as stated in the Handbook.

Discussion was held on who is responsible for insuring the various buildings at the Museum.

Engineer Anderson reported that penalty will be enforced on the CSAH 10 project in Artichoke Township.

Chairman Olson adjourned the meeting at 10:25 AM.

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Brent Olson, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor