

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
October 4, 2016

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, October 4, 2016. Chairman Athey called the meeting to order with Commissioners Backer, Berning and Sandberg present. Commissioner Olson was absent. Also present were Mike Swenson of the Ortonville Independent, County Attorney Bill Watson and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Berning, seconded by Sandberg and carried to approve the minutes of the September 20th regular meeting.

Motion by Backer, seconded by Berning and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – MSI; ESB; Museum

Athey – Prairie 5

Backer – Personnel

Berning – Pomme de Terre

Attorney Watson reported that the County had received a data practices request for the County's policy and data inventory listings. Motion by Sandberg, seconded by Backer and carried to approve the inventory lists prepared by the departments.

Motion by Berning, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor Knutson:

Big Stone Area Growth	\$10,000.00
Big Stone SWCD	15,000.00
Pioneerland Library	17,395.50
Tri City Paving	2,672.88
William Watson	4,456.16
West Con	5,810.00
36 Payments Less Than \$2,000	<u>9,343.90</u>
Total	\$64,678.44

Motion by Sandberg, seconded by Berning and carried to approve donating 2 surplus M100 tabulator machines and ballot boxes to Sibley County.

Motion by Berning, seconded by Backer and carried to execute the Addendum to the Memorandum of Agreement with Extension for 2017 and 2018 for staff time to continue AIS education and programming.

Motion by Backer, seconded by Sandberg and carried to approve the hiring of Melissa Viessman as a Financial Worker at Grade 7 Step 1 effective October 24, 2016.

Auditor Knutson reported that a letter was received from Wilkin County for the possible exploration of options while trying to fill their County Engineer position. Consensus was to allow the Personnel Committee to address the letter.

Discussion was held on the request from Curtiss Olson for the County to take over the maintenance of Maple Cemetery. Due to the large number of cemeteries in the County, the Board respectfully declined taking over the responsibility.

Motion by Sandberg, seconded by Berning and carried to appoint Commissioner Olson as this year's MCIT voting delegate since the Chairman and Vice Chairman are not attending the AMC conference.

VSO Dan Meyer provided information on his office's recent activities for the Board's review.

Motion by Berning, seconded by Backer and carried to adopt the Look Back Measurement Method Policy as presented by Deputy Auditor/Benefits Coordinator Sharon Finke.

Dan Larson, administrator of the Minnesota Rural Counties Caucus (MRCC), presented information on the organization and how becoming a member would benefit the County. Due to Commissioner Olson's absence, discussion on possible membership will take place at the next meeting.

Motion by Berning, seconded by Backer and carried to authorize the hiring process to begin for the IT Support Technician position as requested by IT Director Terry Ocaña.

The remainder of the meeting was spent continuing the County's strategic plan discussion and meeting with staff.

Chairman Athey adjourned the meeting at 10:20 AM.

Wade Athey, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor