

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
April 18, 2017

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, April 18, 2017. Chairman Backer called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present were Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Olson and carried to approve the minutes of the April 4th special and regular meetings.

Motion by Athey, seconded by Berning and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – Audit
Athey – HRA; JD 4
Backer – JD 4; Extension
Berning – Countryside
Olson – JD 4; PrimeWest; IT

Motion by Olson, seconded by Berning and carried to authorize payment of the following claims as presented by Auditor Knutson:

Computer Professionals	\$ 4,911.00
Digital Ally	3,245.00
GHA Technologies	2,192.52
Marco Technologies	8,228.58
West Con	3,855.80
49 Payments Less Than \$2,000	<u>14,934.62</u>
Total	\$37,367.52

Motion by Athey, seconded by Sandberg and carried to authorize the following internal transactions:

General to Highway	\$ 1,520.14
Family Services to Highway	\$ 36.85
Ditch to Highway	\$ 4,295.26
Joint Ditch 4	\$4,255.09
County Ditch 28	\$ 40.17

Motion by Athey, seconded by Sandberg and carried that the 2016 financial statements be approved and ordered published.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

The current staff assigned to the IT committee are as follows: Terry Ocaña, Heather Henrich, Josh Bohlen, Derrick Loeschke and Diana Hults.

Motion by Olson, seconded by Berning and carried to approve the Consumption and Display Permit and the On Sale Beer License for Graceville Golf Club.

Motion by Athey, seconded by Sandberg and carried to approve the Off Sale Beer License for Lakeshore RV Park.

Auditor Knutson reported that the following bids had been received for surplus vehicles:

2003 Chevy Impala	Amount
Kathy Hasslen	\$1,505.00
Eric Banken	\$1,202.00
Travis Fitzner	\$ 956.57
Nathan Nelson	\$ 850.00
Galen Swihart	\$ 801.00
Lon Moen	\$ 653.00
Tom Oakes	\$ 501.50
Steven Stern	\$ 500.00
1992 Chevy Cheyenne Pickup	
Todd Dybdahl	\$4,151.00
Randy Schmieg	\$1,652.00
Dan Moberg	\$1,525.00
Larry Ulrich	\$1,300.00
Scott Simonitch	\$1,105.00
Ron Thompson	\$1,061.00
Tom Kindt	\$ 755.00
Lon Moen	\$ 600.00
Steven Stern	\$ 551.00
Travis Fitzner	\$ 327.76
Nathan Nelson	\$ 50.00

Motion by Berning, seconded by Athey and carried to accept the high bids of Kathy Hasslen and Todd Dybdahl.

Motion by Berning, seconded by Sandberg and carried to authorize the abatement of mobile home taxes on parcel 22-8364-000 in the amount of \$79.92 and remove said parcel from the tax rolls as requested by Treasurer Cindy Nelson.

County Engineer Nick Anderson arrived at the meeting.

The County's ATP 4 Board representative, Rusty Dimberg, was present to provide an update on the transportation projects in the area scheduled for the next 5 years.

Environmental Officer Darren Wilke reported on the upcoming collections in the County.

Motion by Sandberg, seconded by Olson and carried to execute the 5-year agreement with the Big Stone Soil and Water Conservation District for facilitating the administration of the Wetland Conservation Act contingent on County Attorney approval.

Discussion was held on correspondence received from Rinke Noonan regarding the removal of watercourse segments from the Public Waters Inventory (PWI) maps and buffer protection map. Environmental Officer Wilke will be reviewing the 11 watercourses in Big Stone County that were included on the list.

HR Director Dawn Gregoire reported that the Personnel Committee had presented a counter offer to the County Attorney candidate since the last meeting. Motion by Berning, seconded by Olson and carried to rescind the previous motion of a final offer of \$80,000 and approve the counter offer of \$81,000. Tentative starting date pending successful background screening will be June 5, 2017.

Commissioner Sandberg asked that representatives of the audit committee and additional finance staff meet to discuss the allocation of the attorney budget. Auditor Knutson was directed to set up a meeting.

Motion by Berning, seconded by Sandberg and carried to accept the resignation of part-time Deputy Recorder Karol Scherer effective April 28, 2017.

HR Director Gregoire reminded the Board that training with Dr. Michael Kiefer will be held on April 19th and May 3rd for all staff.

Discussion was held on the possibility of having Heather Bandeen from AMC come out to assist the County with strategic planning. Board consensus was for Gregoire to inquire as to possible dates and report back to the Board.

HR Director Gregoire presented the proposed agreement for the sharing of County Engineer services with Stevens County. The agreement would run from April 21– October 31, 2017. Motion by Berning, seconded by Sandberg and carried to execute the agreement contingent upon Attorney Matt Franzese's approval.

Commissioners Berning and Sandberg left the meeting.

Engineer Anderson requested permission to log in to the County's server after April 20th for information on a presentation that he is preparing on the County's database program. He is estimating he will need approximately 8 hours and use of a laptop for the presentation. Motion by Olson, seconded by Athey and carried to grant the request.

IT Director Terry Ocaña introduced IT Support Technician Andrew Albin to the Board and presented information on the last 4 months of activity in the department. Discussion was held on requests from outside agencies for IT support from the County. Ocaña will draft a policy and bring it to the next meeting.

Chairman Backer adjourned the meeting at 10:10 AM.

Jay Backer, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor