

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**June 6, 2017**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, June 6, 2017. Chairman Backer called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present were Mike Swenson of the Ortonville Independent, County Attorney Joe Glasrud and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Olson, seconded by Berning and carried to approve the minutes of the May 16<sup>th</sup> regular meeting.

Motion by Berning, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – MSI; Land Records

Olson – Pioneerland; RDC; PrimeWest

Discussion was held on the county program aid legislation that passed this session. Due to the approved formula change, Big Stone County will be receiving an increase of approximately 3 times the current allocation.

Browns Valley City Administrator Tom Schmitz, Mary Gustafson and Mary Meyer arrived at the meeting.

Motion by Athey, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor Knutson:

Election Systems & Software	\$ 3,919.59
Kandiyohi County Recycling	2,631.19
Eldon Knutson	2,210.66
Marco Technologies	19,306.25
Motorola	2,867.25
Protective Services	2,969.40
State Auditor	8,014.75
Stevens County	8,249.20
Towmaster	130,915.00
West Con	9,310.50
54 Payments Less Than \$2,000	<u>18,025.87</u>
Total	\$208,419.66

Motion by Olson, seconded by Sandberg and carried to adopt the following resolution and execute the Master Partnership Contract with Mn DOT:

**2017-21**

WHEREAS, The Minnesota Department of Transportation (MnDOT) wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes §471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work

orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED:

1. That Big Stone County enter into a Master Partnership Contract with MnDOT, a copy of which was before the Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the Big Stone County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of Big Stone County without further approval by this Board.

Discussion was held on a letter and claim received from Ditch Viewer John Cunningham regarding his hourly rate. Motion by Athey, seconded by Olson and carried to authorize an increase to \$50/hour beginning June 6<sup>th</sup> to complete County Ditches 20 and 4. Motion by Sandberg, seconded by Athey and carried to authorize an auditor warrant for the payment of the aforementioned claim in the amount of \$4,034.64.

Commissioners Olson and Athey will represent the County at the AMC District Meeting on June 9<sup>th</sup>. Chairman Backer may also attend, but is unsure at this time.

Browns Valley City Administrator Tom Schmitz was present to request funding in 2018 for the Browns Valley Ambulance Service which covers Browns Valley Township, City of Beardsley and part of Foster Township. The Board stated that they will take the request into consideration during budget discussions.

SWCD Manager Beau Peterson asked if the Board had any questions on the draft resolution and maps of “other waters” that was presented at the last board meeting. He has spoken with several townships and have made minor changes to the map since the meeting. The Board wants to be sure that the wording of the resolution allows the map to be edited if areas meet the specified criteria, but are not initially included on the map. Environmental Officer Darren Wilke was also present.

Manager Peterson also reviewed the District’s 2018 budget and requested an increase to their current allocation. The Board stated that they will take the request into consideration during budget discussions.

Highway Technician Derrick Loeschke presented the bid abstract for the District 4 HSIP Lighting Project. Motion by Olson, seconded by Berning and carried to award the bid to Otter Electric of Fergus Falls as recommended by Engineer Todd Larson.

Technician Loeschke provided an update on the various highway projects.

Motion by Berning, seconded by Athey and carried to authorize the hiring of Hannah Streich for the Seasonal Extension Helper position at Grade 1 Step 1 as presented by HR Director Dawn Gregoire.

HR Director Gregoire reported that Financial Worker Melissa Viessman has submitted her resignation with her last day being June 23<sup>rd</sup>. Motion by Sandberg, seconded by Berning and carried to accept Viessman’s resignation.

Motion by Olson, seconded by Athey and carried to authorize filling the vacated Financial Worker position.

HR Director Gregoire provided an update on the classification and comp study.

Commissioner Olson asked when the Kaizen event for courthouse staffing was scheduled. HR Director Gregoire stated that it is being planned for either July 31<sup>st</sup> or August 2<sup>nd</sup> when Toni Smith is present for the strategic planning session with the Board.

Jacki Anderson, the Economic Development Officer with Congressman Collin Peterson's office in Willmar introduced herself and provided an update on what the Congressman is working on.

Motion by Sandberg, seconded by Berning, and carried to approve the Temporary On Sale Liquor License for VFW Post 3964 for an event to be held at the Glenn Berdan farm the weekend of July 1<sup>st</sup>.

IT Director Terry Ocaña, Environmental Officer Wilke and Jennifer Ward from Pro West provided information on the County's GIS.

Motion by Berning, seconded by Sandberg and carried to authorize the \$2,500 expenditure for the 5-pack license for the mobile application as requested by IT Director Ocaña.

Chairman Backer adjourned the meeting at 10:43 AM.

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Jay Backer, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor