

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**July 18, 2017**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, July 18, 2017. Vice Chairman Berning called the meeting to order with Commissioners Athey and Sandberg present. Commissioners Backer and Olson were absent. Also present were Mike Swenson of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Athey and carried to approve the minutes of the July 5<sup>th</sup> regular meeting.

Motion by Sandberg, seconded by Athey and carried to approve the agenda with noted addition.

Commissioners reported on the following committees:

Sandberg – Museum; CBSL

Athey – Fair Board

Berning – Countryside

Motion by Athey, seconded by Sandberg and carried to authorize payment of the following claims as presented by Auditor Knutson:

Central Applicators	\$ 16,778.44
Computer Professionals	14,780.00
Countryside Public Health	30,090.00
GovConnection	3,082.08
Nelson Electric	2,553.45
Northland Business Systems	3,090.00
Pictometry	24,430.91
Traverse County	23,191.35
West Con	3,755.75
38 Payments Less Than \$2,000	<u>13,174.15</u>
Total	\$134,926.13

Motion by Sandberg, seconded by Athey and carried to authorize the following internal transactions:

General to Highway	\$ 1,561.36
Ditch to Highway	\$ 2,038.29
County Ditch 2	\$ 299.87
Joint Ditch 4	\$1,738.42

Motion by Athey, seconded by Sandberg and carried to approve county credit cards for Emergency Management and County Attorney Joe Glasrud each with a \$2,000 limit per the County credit card policy.

Motion by Sandberg, seconded by Athey and carried to approve the On Sale Liquor License for Club 7-75 pending the receipt of the Club's Liquor Liability Certificate.

Auditor Knutson reported that she has received notice that Haugens will no longer need the funds for the dilapidated structure demolition.

Countryside Public Health Administrator Liz Auch was present and provided an update on measles cases and reviewed the agency's 2018 budget request.

Environmental Officer Darren Wilke and Highway Engineer Todd Larson arrived at the meeting.

Dennis and Sandy Foley were present to update the Board on a planning and zoning issue adjacent to their property. Environmental Officer Wilke stated that the County is aware of the situation and correspondence has been sent to the adjacent property owner allowing them three weeks to resolve the issue before the matter is turned over to the County Attorney.

Engineer Larson provided an update on the District 4 lighting project and the federal striping project. Larson also reported that the Federal funds swap that was planned with Douglas County will not work for 2018 so the County is planning to do a mill and overlay project on CSAH 23.

Engineer Larson also provided an update on the maintenance projects and reported that chloride application has been completed.

Engineer Larson provided a building update and reported that he has spoken with MnDOT regarding the salt shed that the County shares with them. They are scheduled to upgrade that building in 2025.

HR Director Dawn Gregoire provided an update on the comp study.

Motion by Sandberg and seconded by Berning to accept the resignation of Extension Administrative Office Manager Barb Maas effective July 31, 2017, as presented by HR Director Gregoire. Motion carried with Commissioner Athey voting Nay.

Motion by Athey, seconded by Sandberg and carried to authorize HR Director Gregoire to proceed with filling the Extension position.

The remainder of the meeting was spent reviewing the 2018 budget.

Vice Chairman Berning adjourned the meeting at 10:30 AM.

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Joseph J. Berning, Vice Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor