

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**September 19, 2017**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, September 19, 2017. Chairman Backer called the meeting to order with Commissioners Athey, Berning, Olson and Sandberg present. Also present were Paul Maas, Mike Swenson of the Ortonville Independent, County Attorney Joe Glasrud, County Auditor Michelle Knutson and Deputy Auditor Holly Wellendorf. The Pledge of Allegiance followed.

Motion by Berning, seconded by Sandberg and carried to approve the minutes of the September 5<sup>th</sup> regular meeting, September 12<sup>th</sup> County Ditch 20 Hearing and September 12<sup>th</sup> County Ditch 4 Hearing.

Motion by Olson, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – Museum; Food Shelf

Athey – SWCD; HRA; P&Z

Backer – PIC

Berning – Personnel

Olson – IT; BSAG; PrimeWest; P&Z

Motion by Athey, seconded by Berning and carried to authorize payment of the following claims as presented by Auditor Knutson:

Computer Professionals Unlimited	\$ 4,664.00
Govconnection	12,266.30
Ryan Hage	2,679.00
Kris Engineering	3,688.28
O'Kayes Home Center	3682.12
Pro Auto Collision & Frame	2,698.22
West Con	16,290.52
43 Payments Less Than \$2,000	<u>11,298.24</u>
Total	\$57,266.68

Motion by Olson, second by Sandberg and carried to authorize the following internal transactions:

General to Highway	\$ 1,722.12
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Motion by Athey, second by Sandberg and carried to re-appoint upon consent, Iva Lou Gillespie for a 2-year term and Bill Stallman for a 5-year term to the HRA Board. The appointments are effective October 1<sup>st</sup>.

Tessia Melvin, representative from David Drown Associates, provided an update on the comp study process and timeline. HR Director Dawn Gregoire and several department heads were present for the update. All job description appeals have been addressed and are recommended for the Board's approval. Employees will have one more time to appeal the job descriptions after classification. Motion by Berning, seconded by Sandberg and carried to approve the job descriptions as presented. Motion by Olson, seconded by Athey and carried to follow previous recommendations to provide salary ranges for elected officials.

County Treasurer Cindy Nelson was present to request assessed values for the tax forfeited property that will be on the upcoming sale. Following discussion, motion by Olson, seconded by Sandberg and carried to set the basic sale prices as follows:

22-1497-000           \$ 640

Treasurer Nelson requested that the Board revisit previously forfeited parcel 21-0156-000. Motion by Sandberg, seconded by Berning and carried to adjust the sales price to \$500.

Motion by Olson, seconded by Berning and carried to adopt the following resolution:

**2017-31**

BE IT RESOLVED, that all parcels of tax-forfeited land listed on List of Tax-Forfeited Land #17-1 be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land #17-1, that is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 9:00 AM, Monday, October 23, 2017, by the Big Stone County Treasurer at the Big Stone County Courthouse, for not less than the basic sale price; and that full payment is required at the time of the sale.

Following a break, motion by Olson, seconded by Berning and carried to execute the new 2-year agreement with Kandiyohi County for E911 and additional dispatch services as presented by Chief Deputy Sheriff Dave Hills.

Environmental Officer Darren Wilke was present to report on the recent Planning Commission meeting for the conditional use permit (CUP) application for the proposed trap shooting range east of Ortonville. Following discussion, motion by Berning and seconded by Sandberg to approve the permit CUP application of the OHS Trap Shooting Team as recommended by the Planning Commission. Following further discussion, motion carried. Site landowner Al Webster and Jason Mork representing the OHS Trap Shooting Team, were also present for the discussion. Environmental Officer Wilke also reported on the Planning Commission's meeting on the proposed buffer ordinance. Wilke will provide a draft of the ordinance to the Board prior to its submission to the State for review.

Discussion was held to finalize the proposed 2018 budget and levy.

Motion by Sandberg, seconded by Athey and carried to appropriate \$1,500 to the Reach Out for Warmth assistance program for 2018.

Motion by Sandberg, seconded by Berning and carried to adopt the following resolution:

**2017-32**

BE IT HEREBY RESOLVED, that the proposed 2018 budget be approved and the net levy be established at \$5,079,851.

The public meeting to take comments on the proposed budget and levy was set for Wednesday, December 6th at 6:00 PM in the Commissioner's Room.

Motion by Berning, seconded by Athey and carried to close the meeting for labor negotiations at 10:16 AM.

Motion by Berning, seconded by Athey and carried to reopen the meeting at 10:27AM.

HR Director Gregoire reported that the County will see a decrease in health insurance premiums for 2018.

Chairman Backer adjourned the meeting at 10:30 AM.

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Jay Backer, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor