

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**March 6, 2018**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, March 6, 2018. Chairman Olson called the meeting to order with Commissioners Backer and Sandberg present. Commissioners Athey and Berning were absent. Also present were Dillon Dwyer of the Ortonville Independent, County Attorney Joe Glasrud and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Backer and carried to approve the minutes of the February 20<sup>th</sup> regular meeting.

Motion by Backer, seconded by Sandberg and carried to approve the agenda noting that some of the agenda items will be handled by those present as weather kept some of the presenters from attending.

Commissioners reported on the following committees:

Backer – Bois de Sioux

Olson – IT; Dept Head; P&Z

Sandberg – Audit; Property; MSI

Attorney Glasrud provided a brief update on his office's activities.

Motion by Backer, seconded by Sandberg and carried to adopt the following resolution and execute the Annual County Boat and Water Safety Grant Agreement as presented by Sheriff John Haukos:

**2018-11**

WHEREAS under the provisions of M.S. § 86B.105, the Sheriff of each county is required to carry out the provision of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules", including patrol, enforcement search and rescue, watercraft inspection, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties"; and

WHEREAS in connection with the Sheriff's Duties, M.S. § 86B.701 provides that the County submit to the Commissioner of Natural Resources a budget to carry out the Sheriff's Duties; and

WHEREAS M.S. § 86B.701 and the Minn. Rules provide for the allocation of funds by the Commissioner to the County based on certain criteria and conclusions to assist the funding of the Sheriff's Duties; and

WHEREAS the County has submitted a proposed budget to the State.

THEREFORE BE IT RESOLVED that the State shall reimburse the County up to \$1,798.00 for the activities stated in Chapter 86B.

Sheriff Haukos updated the Board on future equipment upgrades.

Motion by Backer, seconded by Sandberg and carried to authorize payment of the following claims as presented by Auditor Knutson:

GovConnection	\$26,726.85
Marco Technologies	9,930.00
42 Payments Less Than \$2,000	<u>10,791.58</u>
Total	\$47,448.43

Motion by Sandberg, seconded by Backer and carried to authorize the following internal transactions:

General to Highway	\$ 1,469.10
Family Services to Highway	\$ 70.98

Motion by Sandberg, seconded by Backer and carried to execute the Master Software License and Services Agreement with KNOWiNK for electronic poll books as presented by Auditor Knutson.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Commissioner Sandberg reported that the following bids were received by Building Maintenance Supervisor Jared Heck for the MSI siding project:

Dug's Construction	\$11,900.00
Nitz Construction	\$14,999.00
Lundberg Construction	\$19,965.00

Motion by Sandberg, seconded by Backer and carried to accept the low bid from Dug's Construction for the project.

Motion by Backer, seconded by Sandberg and carried to authorize IT Director Terry Ocaña to execute the 3-year lease with Marco on a Canon C5550i copier for Extension.

Chairman Olson reviewed the discussion that took place at the Planning Commission meeting regarding the Knife River Corporation Conditional Use Permit (CUP) application for a temporary hot mix asphalt plant and their recommendation to approve the CUP with conditions. Following discussion, motion by Olson, seconded by Sandberg and carried to approve the Knife River Corporation CUP application with the conditions recommended by the Planning Commission.

Motion by Backer, seconded by Sandberg and carried to approve the promotion of Heather Henrich to the Deputy Auditor-Benefits Coordinator position at Grade 11 Step 8 effective March 12, 2018, as presented by Auditor Knutson.

Motion by Sandberg, seconded by Backer and carried to authorize hiring the Deputy Auditor-Elections Coordinator position vacated by Henrich.

Chairman Olson adjourned the meeting at 9:22 AM.

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Brent Olson, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor